



**SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE**  
**FURTHER EDUCATION CORPORATION**

**SEARCH COMMITTEE**

Approved minutes of a meeting  
Held on Monday 22 September 2025  
At Filton Campus, Filton Avenue, Bristol

**Present:**

Laura Boutle	(Chair)
Matt Atkinson	(Chair of the Corporation)
Claire Charlemagne	(Corporation Member) (Joined via Teams)
Lynne Craig	(Corporation Member) (Joined via Teams)
David Withey	(CEO & Principal)

**In attendance:** Sharon Glover Clerk

1. **Apologies for Absence**

There were no apologies received.

2. **Declarations of Interest**

Laura Boutle advised that two of the candidates to be interviewed were known to her from former consultancy appointments, but she did not know them personally and would therefore not be conflicted.

3. **Items of Urgent Business**

There were no items of urgent business received.

4. **Minutes of Previous Meeting**

Minutes of the meetings held on 11 June 2025 were approved as a correct record, ready for signing by the Chair.

5. **Matters Arising From Those Minutes**

- a) Corporation approval of the following was noted:
- i) Skills/experience form.
  - ii) Procedure for the Appointment, Reappointment, Induction and Training of Corporation Members.
  - iii) Appointment of Gill Reindl for an initial 1-year term of office, with effect from 1 August 2025.

- b) Action log – Members noted that all actions had now been completed and there were no actions remaining on the log.

6. **New Governor Induction feedback**

The Clerk provided an oral update on the positive feedback received following delivery of the recent new governor induction. Suggestions for future consideration for the development of the programme were shared and would be taken into consideration for future inductions.

7. **Prospective Corporation Members**

Confidential Item.

8. **Re-appointment of Corporation Members**

- a) Carl Waterer – The Clerk advised that Carl was keen to continue as a Corporation Member and referenced the re-appointment matrix which provided an update on Carl’s commitment, contribution and expertise/experience. Confirmation was received that all training and development had been completed and was up to date. Also shared with the Committee was the positive feedback received from other Corporation members, which was endorsed by members of the Search Committee.

The Committee concurred that it would be helpful to stagger the terms of office of Carl and Martyn to assist with future succession planning.

**It was resolved:**

**To recommend Corporation approval of the re-appointment of Carl Waterer, at the end of his current first year term of office, for a further 2-year.**

- b) Martyn Smith – The Clerk advised that Martyn was keen to continue as a Corporation Member and referenced the re-appointment matrix which provided an update on Martyn’s commitment, contribution and expertise/experience. Confirmation was received that all training and development had been completed and was up to date. Also shared with the Committee was the positive feedback received from other Corporation members, which was endorsed by members of the Search Committee.

**It was resolved:**

**To recommend Corporation approval of the re-appointment of Martyn Smith, at the end of his current first year term of office, for a further 3-years to complete his first 4-year term of office.**

9. **Any Other Business**

There was no other business raised.

10. **Date of Next Meeting**

Thursday 13 November 2025, 9.00am, Stroud Campus.

The meeting commenced at 10.28am.

Claire Charlemagne and Lynne Craig left the meeting at 11.49am (following the interview of the first candidate)

The meeting closed at 5.03pm.

The meeting was quorate.