



**South Gloucestershire and Stroud College**

## **Higher Education Fee & Bursary Policy 2024-25**

**If you would like this document in an alternate format  
Please contact the Human Resources Department**

<b>Prepared by:</b>	Jo Kear
<b>Job Title/Role:</b>	Director of Higher Education
<b>Ref. No.:</b>  <b>Q/P 226</b>	<b>Date of this version:</b> 20/11/2023  <b>Review date:</b> 31/07/2024 (Subject to any legislative changes)  <b>Upload to College website?</b> Yes  <b>Upload to e-Campus?</b> Yes
<b>Approved by:</b>	SGS Further Education Corporation
<b>Date:</b>	21/03/2024

## MANDATORY INITIAL IMPACT SCREENING



I have read the guidance document: Completing a Policy Impact Assessment?	✓
If this policy raises equality, diversity or inclusion concerns, the Inclusion Committee has been consulted?	✓
If this policy raises environmental or sustainability issues, the Estates Team have been consulted?	✓
If this policy has been up-dated, please tick to confirm that the initial impact screening has also been reviewed:	✓
Please list each College Strategic Priority that this policy is designed to address/implement:	1,2,3,5

### EQUALITY, DIVERSITY & INCLUSION IMPACT ASSESSMENT

Characteristic	This policy seeks to:	
Age	Remove arbitrary age barriers to educational access and to the realisation of individual potential and success	
Disability	Commit to making reasonable adjustments to support learners to achieve their potential and progress.	
Faith or Belief	No appreciable impact	
Gender	Monitor the participation, performance and progress of female, male and intersex learners and staff and act to address inequalities	
Race or Ethnicity	Commits the college to positive action to promote equality and foster good relations between members of different racial and ethnic groups	
Orientation	No appreciable impact	
Gender reassignment	No appreciable impact	
Economic disadvantage	Use available resources to identify and address any issues of inequality as a result of social and economic factors. Supporting learners and staff, both academically and pastorally in order for all to be successful	
Rural isolation	No appreciable impact	
Marriage	No appreciable impact	
Pregnancy & maternity	No appreciable impact	
Carers & care leavers	Use available resources to identify and address any issues of inequality as a result of being in care or a care leaver. Supporting learners both academically and pastorally in order to be successful.	
Vulnerable persons	Use available resources to identify and address any issues of inequality as a result of being a vulnerable person. Supporting learners both academically and pastorally in order to be successful.	
Please identify any sections of the policy that specifically seek to maximise opportunities to improve diversity within any of the College's stakeholder groups:	Bursaries and scholarships offered to support access to HE.	
Please identify any sections of the policy that specifically seek to improve equality of opportunity within any of the College's stakeholder groups:	Bursary and scholarships available.	
Is there any possibility that this policy could operate in a discriminatory way?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	If you have ticked yes (red), which characteristic will be most affected? Choose an item.	
If yes please confirm that the Policy has been sent for a full Equality & Diversity Impact Assessment, and note the date:	✓	16/11/2023

**Note:** if the policy does not seek to increase diversity or improve equality you should go back and review it before submitting it for approval.

### MAPPING OF FUNDAMENTAL RIGHTS

Which United Nations Convention on the Rights of the Child ( <a href="#">UNCRC</a> ), Right does this policy most protect:	Art. 2 Non-discrimination Art. 28 Right to education Art. 42 Right to know your rights
Which Human Right ( <a href="#">HRA</a> ) does this policy most protect:	Art. 2 Right o life Choose an item.

### DATA PROTECTION & PRIVACY BY DESIGN SCREENING

Tick to confirm that you have considered any data protection issues as part of the design and implementation of this policy; and, that implementing this policy will <u>not</u> result in the collection, storage or processing of personal data outside of official College systems:	✓
Tick to indicated that this policy has or requires a Data Privacy Impact Assessment:	✓

ENVIRONMENTAL, SOCIAL AND ECONOMIC IMPACT ASSESSMENT		
<b>Does this policy relate directly or indirectly to any legal, regulatory environmental or sustainability standard(s)?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>If so, please list them:</b>		
<b>Will any aspects of this policy result in:</b>		
Reduced miles travelled or provide / improve / promote alternatives to car based transport (e.g. public transport, walking and cycling car sharing, the use of low emission vehicles, community transport, environmentally friendly fuels and/or technologies)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Reduced waste, environmental hazards and/or toxic materials for example by reducing PVC, photocopier and printer use, air pollution, noise pollution, mining or deforestation? Or increase the amount of College waste that is recycled or composted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Reduced water consumption?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Reduced instances of single use plastic?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Reduced use of natural resources such as raw materials and energy to promote a circular economy?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Improved resource efficiency of new or refurbished buildings (water, energy, density, use of existing buildings, designing for a longer lifespan)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will this policy improve green space or access to green space?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Please list the sections of this policy which specifically target an improved environment:</b>		

<b>Will any aspects of this policy result in:</b>			
The promotion of healthy working lives (including health and safety at work, work-life/home-life balance and family friendly practices)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Greater employment opportunities for local people?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
The promotion of ethical purchasing of goods or services for example by increasing transparency of modern slavery in our supply chain?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Greater support for the local economy through the use of local suppliers, SMEs or engagement with third sector or community groups?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
The promotion of better health, increased community resilience, social cohesion, reduced social isolation or support for sustainable development?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Mitigation of the likely effects of climate change (e.g. identifying proactive and community support for vulnerable groups; contingency planning for flood/snow, heatwaves and other weather extremes)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
The promotion of better awareness of sustainability, healthy behaviours, mental wellbeing, living independently or self-management?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
<b>Please list the sections of this policy which specifically target improved sustainability:</b>	<b>All in terms of support for students from the local demographics.</b>		
<b>What is the *estimated* carbon impact of this policy (in terms of tCO2e)</b>	<b>Increased (+tCO2e)</b> <input type="checkbox"/>	<b>Decreased (-tCO2e)</b> <input type="checkbox"/>	<b>Net Zero CO2</b> ⚙️
<b>Mandatory initial impact screening completed by:</b>	Jo Kear		
<b>Date</b>	20/11/2023		
<b>Initial impact screening supported by (Please list each individual)</b>	Jo Kear		

## Policy Intent

- 1.1. South Gloucestershire & Stroud College (SGS) recognises the importance of widening participation and access for all our students.
- 1.2. This policy establishes a framework for maintaining the availability and accessibility of comprehensive guidance and information regarding fees for courses and bursaries/scholarships available. This policy has been written in accordance with Office for Students (OfS) regulations.
- 1.3. SGS recognises that the bursaries and scholarships available for current students have an important role to play in removing some of the barrier's students can face in accessing and completing their Higher Education courses and enable them to reach their potential. Bursaries are intended to enable students to have access to funds to support, when appropriate, their living expenses, travel costs and to fund, in whole or part, the cost of essential learning equipment or fees. Bursaries are not intended to provide financial benefit or advantage.
- 1.4. SGS endeavours to utilise funds to make the maximum impact on participation, attendance, continuation and outcomes, for current and prospective students.

## 2. Statement

- 2.1. The fees in this policy cover Higher Education students who enrol on their first or a new degree level course with SGS between September 2024 and September 2025.
- 2.2. Fees will be set at a level to ensure that SGS remains self-sustaining. This requirement can only be varied with the prior agreement of the Office for Students and agreement of the Group Chief Financial Officer and / or the College Principal.
- 2.3. Tuition fees are published on our website including any additional compulsory fees relating to each course, subject to the College's published disclaimer [College Disclaimer \(sgscol.ac.uk\)](https://sgscol.ac.uk)
- 2.4. Fee concessions and fee remission will be agreed and published annually. These will be set in accordance with OfS guidelines and in line with specific College requirements.
- 2.5. The College will endeavour to provide prospective students with all relevant information to help inform their decisions. In addition to preserving students' statutory rights, this policy ensures that all students are treated fairly and

equipped to resolve problems if things go wrong (for example via the [College's Complaints Policy](#)).

- 2.6. The Higher Education Fee and Bursary Policy will be reviewed annually and any changes recommended will be referred for approval to the Corporation.
- 2.7. To be eligible for a bursary or scholarship, students must be enrolled onto a regulated full-time or part-time Higher Education degree level course (for part-time course pathways pro-rotta bursary rates apply).

### **3. Policy Implementation**

- 3.1. All College staff are responsible for raising awareness of this policy with prospective students (prior to their enrolment) and current students.

### **4. Fee Procedures**

The following section sets out the approved fees for the academic year.

#### **4.1. Basis of charge**

- 4.1.1. The Corporation has set fees on the basis of continuing to ensure the College's financial viability and the following:
  - 4.1.1.1. Terms and conditions of Office for Students (OfS) funding;
  - 4.1.1.2. Office for Students guidelines in respect of Higher Education courses and in consultation with partner Universities;
  - 4.1.1.3. Guidance from CMA (Competition and Markets; Authority) reflected in all fees. Consumer rights are not affected;
  - 4.1.1.4. Market conditions;
  - 4.1.1.5. All fees should be rounded up to the nearest £1.

## 4.2 Payment of fees

- 4.2.1 Students may apply to pay course fees in monthly instalments. The number of instalments may be extended *but will not exceed 10 monthly instalments*. **The final payment of the year must be no later than the 31<sup>st</sup> May 2025. The College does not create or enter into Consumer Credit Agreements and payment plans are offered to assist learners to budget appropriately. The College is not able to provide financial advice.**
- 4.2.2 Instalments will be paid by standing order. The student/ parent/ guardian or guarantor is responsible for ensuring instalments are set up and paid on time.
- 4.2.3 The student will enter into an agreement with the College which states that the student/ parent/ guardian or guarantor understands that should any instalment be declined or cancelled, the whole amount will become due immediately and may result in legal action to recover the debt.
- 4.2.4 In the event that a student withdraws or is withdrawn from the course, all applicable fees will be payable immediately.

*Where a student who is financed by a Student Loan withdraws, the loan ceases from the point of withdrawal and any outstanding applicable course fees become payable immediately to the College. Please see section 4.9.3 of this Policy for details of student liability.*

## 4.3 Sundry charges

- 4.3.1 Additional charges may be levied for the cost of trips, course specific kits, travel to sport fixtures etc.

## 4.4 Full time course fees for Higher Education degree level courses

### 4.4.1 Home Students

A Home Student is one who has been ordinarily resident in the UK for 3 years prior to the start of a course of study.

- 4.4.2 Students are charged an annual course fee as per our Higher Education published course fees; these fees are loaded onto

UCAS. Course fees are approved by the Office for Students, Corporation or set by the partnering University.

4.4.3 Students' course fees over the regulated lower fee will be in accordance with a published and approved learner access and participation agreement.

4.4.4 If students are in receipt of student support through the Student Loan Company (SLC), Student Awards Agency for Scotland (SAAS), or Islands Government (Jersey, Guernsey, Isle of Man), and the College does not receive their financial assessment, they will be held liable for the full fee.

4.4.5 Students should be aware that they will be charged an additional fee for the following:

- Modules taken beyond completion date.
- Trailed modules.
- Retakes of modules.
- In exceptional circumstances; permitted late addition or deletion of a module.
- Sundry charges (as listed in 4.3.1 of this Policy).

All fees are to be paid in advance unless an instalment plan is arranged.

#### 4.5 Part-Time Course Fees for Higher Education Courses

4.5.1 'Home Students' are charged an annual course fee as per our Higher Education published course fees; these fees are loaded onto UCAS. Course fees are approved by the Corporation or set by the partnering University.

4.5.2 Part-time degrees students are charged by modules/units studied in the academic year.

4.5.3 If students are in receipt of student support through the Student Loan Company (SLC), Student Awards Agency for Scotland (SAAS), or Islands Government (Jersey, Guernsey, Isle of Man) and the College does not receive their financial assessment, they may be liable for the full fee.

4.5.4 Students should be aware that they will be charged an additional fee for the following:

- Modules taken beyond completion date.
- Trailed modules.
- Retakes of modules.
- In exceptional circumstances; permitted late addition or deletion of a module.
- Sundry charges (as listed in 4.3.1 of this Policy).

All fees are to be paid in advance unless an instalment plan is arranged.

#### 4.6 International and EU Students

4.6.1 International and EU students on Higher Education courses are charged £13,250 to be paid at enrolment.

4.6.2 International students will need to pay 50% of the course fee prior to the confirmation of acceptance is issued. The remaining fee can be paid in full or via a payment plan.

#### 4.7 Re-take charges for Higher Education students

4.7.1 Higher Education module re-takes will be charged according to size of module, any costs will be clearly identified and outlined in the student's board of examiners letter. Modules are weighted according to credit value (CATS).

#### 4.8 SGS Higher Education Fees 2024-25

Table 4.8.1

Course	Home Annual Fee (Full-Time: 120 CATS total)	Home Fee per 15 CATS Module	International Annual Fee (Full-Time: 120 CATS total)	International Fee per 15 CATS Module
Certificate of Higher Education (Cert HE)*	£8,500	£1,062	£13,250	£1,656
Foundation Degree	£8,500	£1,062	£13,250	£1,656
BA/BSc 3-year degree	£9,000	£1,125	£13,250	£1,656
BA/BSc/Top-Up (L6)	£9,000	£1,125	£13,250	£1,656
BSc (Fast Track)	£9,000	£1,125	£13,250	£1,656
Higher National Certificate (HNC)	£8,500	£1,062	£13,250	£1,656
Higher National Diploma (HND)	£8,500	£1,062	£13,250	£1,656



Table 4.8.1 provides details of full-time fees for Home and International students and module fees (per 15 CATS) for students who elect to study part time or who are retaking modules on a part-time basis, when not taken alongside a full academic load (of 120 CATS).

Table 4.8.2

Course	Home Module Retake Fee (15 CATS)	International Module Retake Fee (15 CATS)
Certificate of Higher Education (Cert HE) *	£250	£345
Foundation Degree *	£250	£345
BA/BSc/Top-Up (L6) *	£250	£345
BSc (Fast Track) *	£250	£345
BA/BSc 3-year degree *	£250	£345
Higher National; Certificate (HNC)	£190	£345
Higher National; Diploma (HND)	£190	£345

Table 4.8.2 above reflects students studying trailing module(s) re-take charge (per 15 credit module). When taken alongside a full academic load (120 CATS). All other re-take modules will be charged at the part-time modular fee rate as detailed in Table 4.8.1.

\*CertHE, Foundation Degree, BA/BSc/ BSc fast-track are charged an additional £60 administrative fee by our partner University (UoG) per module which cannot exceed a £180. **This £60 fee is included in the module fee costs in this table.**

## 4.9 Refunds

4.9.1 Refunds will only be considered if the College has closed, or materially reduced the content of a student's learning programme, or if the advice given at the time of enrolment is deemed by the College to be inaccurate.

4.9.2 If a student requests a refund due to a complaint about the content or teaching of a course then the learner should be advised of the College's complaints procedure and provided with the necessary paperwork.

4.9.3 **Higher Education students who withdraw within the first two weeks of the start of their course (this includes Induction Week), will not be liable for tuition fees. Students who withdraw after the first two weeks but before the start of the**

**second term will be liable for 25% of the annual tuition fee. Students who withdraw after the start of the second term but before the start of the third term will be liable for 50% of the annual tuition fee. Students who withdraw in the third term will be liable for 100% of the annual tuition fee. This is applicable for students with student loans, self-funding or sponsored.**

4.9.4 Where international students withdraw before 1<sup>st</sup> December, the College will retain 50% of the fee. Students who withdraw after the 1<sup>st</sup> December will be liable for 100% of the fee.

4.9.5 In exceptional cases a request for refund may be approved by the Group Chief Financial Officer or College Principal.

#### 4.10 Higher Education Compensation

4.10.1 In the event that SGS is unable to preserve the continuation of study, students may be eligible for compensation to support the travel costs for students affected to the location of their new course, maintenance costs and loss of time where students have to transfer, tuition and maintenance where a student has to transfer course or provider.

4.10.2 All Higher Education bursaries will be honoured for students in receipt of the bursary, when studying on a course where a college is no longer able to provide the continuation of study.

4.10.3 The College will ring-fence sufficient cash reserves to provide refunds and compensation for those students for whom we identify an increased risk of non-continuation of study.

### 5. **Bursary, Fee Waiver & Scholarship Eligibility Criteria**

5.1. Students can apply for one bursary or scholarship each academic course of study with a few exceptions (as listed below).

5.2. To make an application, students should visit our website and follow this link: [Bursaries & Scholarships | Financial Support | University Centre SGS \(sgscol.ac.uk\)](#)

5.3. Students who receive a bursary or scholarship must be fully committed to completing their course. Payments will only be made if a student's attendance remains over 80% in each respective term (and overall by the third term) and they adhere to the terms set out in their scholarship

application. SGS will terminate the award of a Bursary for any student who ceases to be an enrolled student of SGS, for whatever reason. Students may be required to repay any payment made within that term as a result of withdrawing.

- 5.4. Bursaries and Scholarships will be distributed over the academic year of study by way of three termly payments. Payments will be made towards the end of each term and scheduled thus: 25% paid in the first and second terms (October and February) and 50% paid in the third term (May). Full degrees studied on a part-time basis will be split by 50% and paid as stated below.
- 5.5. Part-time students will receive bursary and scholarship payments on a pro-rata basis. Part-time students receive the same total amount of bursary over the longer duration of their course.

### **Bursaries:**

#### 5.6 HE Cares Bursary

The **HE Cares Bursary** is an annual payment of £1,500, paid in three instalments during each academic year of study. This bursary is available to our students who can supply evidence of the following criteria.

- 5.6.1 Student Carers who care for an ill or disabled family member.
- 5.6.2 Students who are living in supported housing, under the care of a Local Authority or a Health and Social Care Trust.
- 5.6.3 Students who are irreconcilably estranged from their parents or parents have passed away.

#### 5.7 HE DSA Award

The **HE DSA Award** is awarded to all students who are applying for a Dyslexia/SpLD Assessment. The cost of an online report is (at the time of writing) £350 to which the students are expected to contribute £50 towards the cost and the College pays the additional amount.

Those in financial difficulty can apply to the Financial Assistance Fund to cover their contribution of £50 towards the assessment, this will not affect the students applying to the Financial Assistance Fund again at a later date.

#### 5.8 HE Low Income Bursary

The **HE Low Income Bursary** is a £500 payment made in three instalments during each year of academic study. It is available for application by students who are entitled to funding for fees and living costs from Student

Loans, benefits and from a household with a total income of £25,000 or less.

5.9 HE Lone Parent Bursary

The **HE Lone Parent Bursary** is a £500 payment made in three instalments during each year of academic study. It is available for application by students who are single, widowed, divorced, separated, or whose civil partnership has dissolved and who no longer live with their partner and have a dependent child (under the age of 18, or under the age of 25 for those with an EHCP) who lives with them the majority of the time.

5.10 HE 24+ Bursary

The **HE 24+ Bursary** is available for application by students who are aged 24+ at enrolment and re-entering education. This bursary constitutes a payment of £500, paid in three instalments during each year of academic study.

5.11 HE REACH (Racial Equality and Cultural Heritage) Bursary

The **HE REACH (Racial Equality and Cultural Heritage) Bursary** is a £500 payment, made in three instalments during each year of academic study. This bursary is available to our students who can supply evidence the following:

5.11.1 Students from deprived areas (defined by the Office for Students as the most deprived local areas using indices of multiple deprivation measures - quintiles 1 and 2) and students from low participation neighbourhoods (defined by the Office for Students using a statistical measure called POLAR (participation of local areas) which measures the number of young people accessing higher education - quintiles 1 and 2).

5.12 HE EU Support Bursary

The **HE EU Support Bursary** offers financial support to our European students wishing to study with us full-time. If you normally reside in the EU and are starting your undergraduate course in 2024-25 you could be eligible for this reduction in your tuition fees for the duration of your course.

The value of the bursary brings your tuition fees in line with that of UK students for the duration of your course and will automatically applied for eligible EU students.

5.13 HE International Support Bursary

The **HE International Support Bursary** offers financial support to our international (non-EU) students wishing to study with us full-time. If you

normally reside outside the UK and the EU and are starting your undergraduate course in 2024-25 you could be eligible for this reduction in your tuition fees for the duration of your course.

The value of the bursary reduce your tuition fees to £10,000 (p.a) for the duration of your course and will be automatically applied for eligible non-EU students.

5.14 **Scholarships:**

All scholarships (with the exception of full Sports scholarships) must be applied for by the day of enrolment. There are a maximum of two scholarships available per academic year in each category (with the exception of full Sports scholarships which are awarded at the start of a student's programme and are honoured for the duration. Full Sports scholarships will be limited to two at any one time).

5.15 **HE 24+ Scholarship**

The **HE 24+ Scholarship** is available for application by students who are aged 24+ at enrolment and re-entering education. This scholarship constitutes a bursary or a fee waiver of £4,000 for each academic year of study. Please note, this scholarship will only be applicable for a student's initial course of study. Scholarship applications need to be submitted by the day of enrolment and award decisions will be made and communicated the following week. There are a maximum of two scholarships available per academic year.

5.15.1 In order to receive the fee waiver each year of academic study. Students will be expected to act as an advocate for students, inform good practice and maintain attendance of over 80% in each respective term.

5.15.2 Applications should consist of no more than 500 words. All applications will be reviewed on their individual merit by a panel of staff consisting of the Director or Higher Education, Head of HE Curriculum, Quality and Development, Head of HE Admissions, Data and Insight and the Head of Higher Education Student Recruitment and Experience.

5.15.3 Scholars will be required to act as HE Ambassadors and represent the College in at least three events per academic year as part of their scholarship.

5.16 HE REACH (Racial Equality and Cultural Heritage) Scholarship  
The **HE REACH (Racial Equality and Cultural Heritage) Scholarship** is available for application by students who can supply evidence of the following. There are a maximum of two scholarships available per academic year.

5.16.1 Entitled to funding for fees and living costs from Student Loans.

5.16.2 Student must be from an underrepresented ethnic background, or student must reside in qualifying postcode area (as defined by Office for Students).

5.16.3 This scholarship constitutes a £4,000 bursary or fee waiver for each academic year of study. Please note, this scholarship will only be applicable for a student's initial course of study. Scholarship applications need to be submitted by the day of enrolment and award decisions will be made and communicated the following week.

5.16.4 In order to receive the fee waiver each year of academic study. Students will be expected to act as an advocate for students, inform good practice and student's attendance remains over 80% in each respective term.

5.16.5 Applications should consist of no more than 500 words. All applications will be reviewed on their individual merit by a panel of staff consisting of the Director or Higher Education, Head of HE Curriculum, Quality and Development, Head of HE Admissions, Data and Insight and the Head of Higher Education Student Recruitment and Experience.

5.16.6 Scholars will be required to act as HE Ambassadors and represent the College in at least three events per academic year as part of their scholarship.

5.17 HE Sanctuary Scholarship

**HE Sanctuary Scholarship** is available to support refugee and asylum seekers looking to study an undergraduate course. There are a maximum of two scholarships available per academic year. The scholarship constitutes full tuition fee waiver for the duration of the course and £1,500 bursary per academic year for the duration of the course as a contribution towards study costs.

5.17.1 Applications should consist of no more than 500 words. All applications will be reviewed on their individual merit by a panel of staff consisting of the Director or Higher Education, Head of HE Curriculum, Quality and Development, Head of HE Admissions, Data and Insight and the Head of Higher Education Student Recruitment and Experience.

5.17.2 Scholars will be required to act as HE Ambassadors and represent the College in at least three events per academic year as part of their scholarship.

#### 5.18 HE Sports Scholarship

The **HE Sports Scholarship** is available for application by students who have achieved international status and/or had appearances within a professional or semi-professional club in a sporting discipline as recognised by a National Governing Body (NGB). The objective of this scholarship is to support and aid the progression of dedicated and talented athletes alongside their studies. The scholarship awards are tiered and are assessed based on the level of sporting performance.

5.18.1 Scholarship applications need to be submitted by the day of enrolment and award decisions will be made and communicated the following week. In order to receive the fee waiver each year of academic study, Scholars will be required to demonstrate; 1) an ongoing and active engagement with their academic course of study; 2) that they have been positively involved as an Advocate of SGS and represented the College at **three** separate events per academic year, as directed by the Higher Education team. A maximum of fifteen Sports Scholarships will be awarded in any given academic year. Applications with a supporting headed letter from an NGB and/or professional club will be reviewed on their individual merit by a panel of staff consisting of the Director of Higher Education, Head of Higher Education Curriculum, Quality & Development and Assistant Principal WISE.

5.18.2 Scholars will be required to act as HE Ambassadors and represent the College in at least three events per academic year as part of their scholarship.

5.18.3 The HE Sports Scholarships aim to provide performance athletes with financial support to assist with the costs of coaching, strength and conditioning, nutrition and sports psychology. Sports Scholars can receive up to £4,000 per year in a bursary or fee waivers at the discretion of the panel, in the following sports:

- American Football
- Women's Rugby Union
- Men's & Women's Football
- Rugby League
- Basketball.

#### 5.18.4 Qualification Requirements

*Tier 1 (Podium)* – Offers between £2,500 - £4,000

Students will need to have full senior international status and have made regular appearances within a professional club.

*Tier 2 (Professional)* - Offers between £1,000 - £2,000

Students will need to have u18, u21 or 23 level international representation and have made not less than 10 appearances within a professional club.

*Tier 3 (Performance)* - Offers between £250 - £500

Students will need to have u18, u21 or 23 level international representation and/or have made regular appearances within a semi-professional club.

### 5.19 HE Full Sports Scholarship

The **HE Full Sports Scholarship** is established to provide substantial support to exceptionally talented sports performers who are pursuing undergraduate courses. At any given time, two scholarships are available under this programme. The scholarship encompasses full coverage of tuition fees for the entire duration of the chosen course. To retain this scholarship, students are required to attend a minimum of 80% of their Higher Education studies and fulfil all academic obligations, including timely submission of assessments for all modules. Scholars will be required to act as HE Ambassadors and represent the College in at least three events per academic year as part of their scholarship. Failure to meet these requirements may lead to the student being held accountable for repaying the entire scholarship amount.

#### 5.19.1 Application Process and Criteria:

To apply for the Higher Education Full Sports Scholarship, students must submit a formal written letter expressing their intent to seek a full scholarship by the 1<sup>st</sup> August 2025. Decisions will be communicated to the student within one week of the application being made. This letter should include detailed reasons for their choice of Higher Education course, their playing history, and a showcase reel of game footage, demonstrating their current level of performance.



Applicants must have regularly performed at one or more of the following levels in American football (as an example):

1. NCAA level.
2. American High School football.
3. Pro-Contract in GFL1 or ELF leagues.
4. Professional contracts in the top divisions of Italy, France, Scandinavia, or German D2 leagues.
5. Representation in Men's Great Britain's American football team.

Additionally, preference will be given to applicants who have served as a captain at any of the aforementioned levels. Meeting these criteria will enhance the applicant's eligibility for the scholarship.

Applications will be evaluated by a panel comprising the Director of Higher Education, Head of Higher Education Curriculum, Quality & Development, Curriculum Director of Personal Social Development and Assistant Principal WISE.