

Animal Centre Uniform and Dress Code

THE FOLLOWING GUIDELINES APPLY TO LEARNERS ON ALL ANIMAL SCIENCE COURSES.

In order to work in the Animal Centre during the course of your study programme you will need to adhere to the following dress code. These basic expectations mirror those of the animal industry and are for the health and safety of all staff, students and animals. Failure to comply to the dress code will mean you cannot attend the practical session and will result in disciplinary action; repeat offences may impinge on a student's ability to achieve practical units essential to passing their course.

STUDENT UNIFORM:

- Navy blue SGS College logoed polo shirt
- Long sleeved plain coloured top or thermal top underneath polo shirt for colder days
- Full length work trousers (not jeans) – preferably dark blue/grey/black
- Steel toe-capped work boots or wellies
- Navy blue SGS College fleece jacket (optional)
- Plain coloured (preferably navy blue or black) woolly hat or baseball cap for working outdoors
- Long hair should be tied back
- Nails should be kept short and free of nail polish when working around animals

NOT PERMITTED:

- Jeans, leggings or thin, loose trousers
- Shorts, cropped trousers or skirts
- Hooded sweatshirts
- Open footwear or soft fabric shoes such as plimsoles or trainers
- Non-logoed outerwear
- Jewellery, including piercings, of any kind
 - Piercings that are difficult to remove can be covered with tape where necessary but only studs should be worn
- Nail varnish

UNIFORM COSTS AND ORDERING

Item	Approximate cost	Purchasing information
Polo shirt	£7.00	Must be ordered from ARCO
Boots	£10.00 - £30.00	Can be ordered from ARCO or purchased elsewhere
Trousers	£10.00	Can be ordered from ARCO or purchased elsewhere
Fleece (optional)	£10.00	Must be ordered from ARCO
TOTAL COST	£37.00 - £57.00	

Information on how to order items from ARCO will be posted on the College's MS Teams Prepared site. More information will follow on how to order uniform items. Please note that appropriate work boots can be purchased from ARCO for under £10.00 but you may wish to source your boots from a different supplier for better quality.

Failure to Comply with the Dress Code

You will **NOT** be permitted to work in the animal centre if you are not appropriately dressed. You will be asked to report to the Learning Area Manager and set an alternative task to complete in the college library. Repeat occasions of failure to comply with the dress code will be treated as a disciplinary matter. You are encouraged to acquire all necessary uniform as soon as possible when starting on a new course. However, to allow for ordering and delivery of appropriate items, there will be a period of leniency for the first **5 weeks** of your course. Your group tutor will notify you of the cut off date for this period, at which point you will be required to have all necessary clothing items and comply to the code completely.

Funding Your College Uniform

If you and your family are on a low income and need support funding college uniform and equipment you may qualify for a student bursary. Please access the College's Money Management Services pages <http://www.sgscol.ac.uk/mms> and follow the instructions provided.

If you have any questions relating to college uniform please contact Samantha.bawn@sgscol.ac.uk