

# Enterprise - Joining Instructions 2022



## Welcome to Enterprise!

This letter contains all the information you need to know prior to starting with us for the 2022/23 academic year. Make sure you are also logging on to our 'Prepared Team' where you can ask any questions.

### 1. Pre-enrolment:

- On Thursday 25<sup>th</sup> August you will be emailed a Microsoft Form for you to officially accept your place on Enterprise, acknowledge your subject choices and upload your official GCSE subject results slip (if you have these). The form will also be on the 'Prepared – Employability and Progression Team'.

### 2. Enterprise Enrolment

Enrolment for Enterprise students takes place on Thursday 1<sup>st</sup> September and Friday 2<sup>nd</sup> September. Please see below for your time slot based on your surname.

#### When you come in to enrol:

- Please bring your GCSE results slip – if you have previously sat GCSEs. If you have this electronically, please make sure you bring in the results email**
- Be prepared to have your photograph taken for your college ID card**
- You will be asked to sign several documents**  
**You may be asked to sit entry assessments for maths and English**

You should arrive at the Sixth Form building (A Block) at the time allocated according to the first letter of your surname below.

Thursday 1 <sup>st</sup> September	
Surname begins with	Enrolment slot
A-G	09:30
H-O	10:30
P-Z	11:30
Late Information, Advice and Guidance (IAG)	12:30 – 15:30

Friday 2 <sup>nd</sup> September	
Surname begins with	Enrolment slot
Late Information, Advice and Guidance (IAG) and Additional Enrolments	09:30 – 15:30

- 3. Induction:** You will next need to be in College for Enterprise Induction. This will be held from Monday 5<sup>th</sup> to Thursday 15<sup>th</sup> September 2022 (timetables for this will be given out on the first day). Each day begins at 09:30 and ends at approximately 16:00 so please make sure you arrive on time. **You must attend all the induction period.**

During the induction you will:

- Be assigned to a tutor group

- Meet your Tutor
- Get a full digital induction on our systems
- Learn about the different services available in the College
- Learn about our study expectations
- Receive your timetable

**4. Teaching:** Teaching begins on the 19<sup>th</sup> of September.

If you have any questions, for example, how to log on to our 'Prepared Team' please do not hesitate to contact our Higher-Level Teaching Assistant via email: [sarah.palmer@sgscol.ac.uk](mailto:sarah.palmer@sgscol.ac.uk), or via mobile: 07813 993911

We look forward to welcoming you to the Enterprise Study Programme at SGS.

Mark Anthony Jones

**Assistant Principal of Academic**