

A Level – Year One - Joining Instructions 2022



Welcome to the A Level Programme

This letter contains all the information you need to know prior to starting with us for the 2022/23 academic year. Make sure you are also logging on to our 'Prepared Team' where you can ask any questions.

1. Pre-enrolment:

- On Tuesday 23rd August at 19:00 there will be a Live Event on the AS 'Prepared Team' to explain what to expect in the coming weeks. This will explain the enrolment and induction process for you.
- On Thursday 25th August (GCSE Results Day) you will be emailed a Microsoft Form for you to officially accept your place on the A Level Programme, to acknowledge your subject choices and to upload your official GCSE subject results slip. The form will also be on the 'Prepared Team'.

Please do not worry if you have not met the entry criteria - staff will be available on enrolment to provide you with advice and guidance to ensure you are placed on an appropriate course. The entry criteria can be found in the Prepared Team.

2. AS Enrolment (Year 1 A Level)

Enrolment for AS students takes place on Tuesday 30th August and Wednesday 31st August. Please see below for your time slot based on your surname.

When you come in to enrol:

- **Please bring your GCSE results slip – we cannot enrol you without this. If you have this electronically please make sure you bring in the results email**
- **Be prepared to have your photograph taken for your college ID card**
- **You will be asked to sign a number of documents**
- **You may be asked to sit entry assessments (GCSE level) for maths and/or Science subjects**
- **Have an idea of which academy choices you want to sign up to. The academies programme can be viewed by scanning the QR code to the right or by visiting the following webpage: www.shorturl.at/sCEOV**



You should arrive at the Sixth Form building (A Block) at the time allocated according to the first letter of your surname below.

Tuesday 30 th August	
Surname begins with	Enrolment slot
A-B	09:30
C	10:30
D-F	11:30
G-H	12:30
I-J	14:30
K-L	15:30

Wednesday 31 st August	
Surname begins with	Enrolment slot
M-N	09:30
O-P	10:30
Q-R	11:30
S-T	12:30
U-V	14:30
W-Z	15:30

3. Induction: You will next need to be in College for AS Induction. This is held on Monday 5th September and Tuesday 6th September. Each day begins at 09:00 and ends at approximately 15:30 so please make sure you arrive on time. You must attend both days of induction. During the induction you will:

- Meet your tutor and tutor group
- Get a full digital induction on our systems
- Learn about the different services available in the College
- Learn about our study expectations
- Receive your timetable

4. Teaching: Teaching begins on the 14th of September. Freshers Fayre for students is also on this day.

If you have any questions, for example, how to log on to our 'Prepared Team' please do not hesitate to contact our Faculty Coordinator. Andres.GarciaKnight@sgscol.ac.uk

We look forward to welcoming you to the A-Level Programme at SGS Sixth.

Gary Parsons

Head of Sixth Form