

SGS COLLEGE CAREERS SERVICE ACTION PLAN 2020-21

Topic	Groups	Delivered by	Details	Gatsby Links	2020 Sept-Oct	Nov-Dec	2021 Jan-Feb	Mar-Apr	May-Jun	Jun-Jul
19+ Guidance (Professional courses)	Adult Learners	National Careers Service	Coordinated by careers and delivered by National Careers Service	8						
College open events	All participating students	All participating staff	Prospective students and parents advice giving	7,8						
Embedding careers learning for additional needs	Special Education Needs students	Curriculum leads/supported by careers	Rights and responsibilities, applying for work, Preparing for interviews, CV Writing	1,2,3,4,5,6,7,8						
Themed events	All participating students	Careers/Enrichment/Wellbeing	Events promoting awareness days such as National Apprenticeship Week and Volunteer week - includes stall holders and workshop slides, tutorials offered to tutors	2,4						
PreparED transition work	Y11	Curriculum and Careers	Virtual transition tasks delivered to onboarding students	2,4						
Registration on Careerpilot	Y11	Careers team presentaiont via tutorials	Students tasked with registration to navigation tools	3						
Results day support	Y11, Y12, Y13	Curriculum and Careers	Advice and Guidance on alternative routes	3,7						
Intro to Employability	All Years	Enterprise Adviser video for WEX Team	10 Week programme to build initial workplace confidence delivered by professionals	4,5						
Late IAG (prospective Learners)	Y11, Y12	Curriculum and Careers	Advice and Guidance on courses and progression	8						
6 Week 'Uni-ready' programme	Y12 & Y13	Careers, Enrichment and HE Providers	6 sessions around progression, universities and alternatives, making choice, applications, personal statements co-delivered with University providers, Enrichment and Future Quest	3,7						
Work experience	All Students	WEX Team	Students responsible for yearly commitment to WEX	2,4,5,6						
Careers lunchtime drop in (weekly)	All Filton Students	Careers, Enrichment	Weekly drop-in sessions for all students with activities and application support	2,3,8						
CV Writing 1:1 support	Business and Travel Dept & cross-College	Careers	Targetted support pre-booked by tutor	8						
CV writing workshop	Business and Travel students	Tailored self-guided video and slides	Careers/Business tutors	8						
Mock Interviews	Business dept & cross-College	Careers	Targetted support pre-booked by tutor	2						
Work experience	All Students	WEX Team	Students responsible for yearly commitment to WEX	2,4,5,6						
Personal Guidance for additional needs	TBC	Rachael Corbett/Careers	Coordinated career guidance and transitions event /employer engagement	8						
CareerChatBot development	Adult Learners	Consortium - Warwick University	Siri' bot for Careers information and advice to support adults -pilot phase . College is partner in testing	8						
10 Week 'Progression' workshop	All participating students	Tailored self-guided video and slides	Working to accredited progression units - career development is part of this	2,3,4						

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National Apprenticeship week	All Students	Led by Apprenticeships team	Relevant input of the Apprenticeship market posted to SGS+ Channel and promotion of apprenticeships across colleges as a viable progression step	2,3,5						
Employability session	GCSE and AS Students	Head of GCSE	Employability afternoon for GCSE and AS Students	4						
Employer event (Virtual)	All Students	Careers Team	Opportunity for students to meet real employers to enquire about future employment	2,5						
GCSE+ (Resits groups) Tailored support	GCSE+ Students cross-college	Careers Team with GCSE Leads	Bespoke guidance available for GCSE+ Students during this period	8						
HE Conference	All HE Students	HE Advisor, HE Team	Opportunity for students to meet real employers to enquire about future employment , specialist seminars geared for early Careers entry	4,7						
Bespoke University Visits	Level 3 students	tbcc -Covid dependent	Visits to universities may be delivered virtually, (some input by FutureQuest)	7						
World Plumbing Day	Construction Dept	Construction Dept	Competition on Skills	3,4						
Personal Branding session	Business Dept	Jo Webley, Lloyds	Delivered by the business department in collaboration with Lloyds	4,5						
Interview Skills session	Business dept & cross-college	Jo Webley, Lloyds	Delivered by the business department in collaboration with Lloyds	2,5						
Oxbridge, Veterinary, Law Medschool application support	A Level students	Gill Carey, Career resources available	Coordinated and delivered by the Sixth form team, slides and resources available from Careers	3,8						
Tailored Resources & Services at the request of Teaching Staff (Available virtually and in-person -Year round)										
Alternatives to University	UCAS Application process	Tailored apprenticeships workshop								
Curriculum guest speakers	Careerpilot workshops	Personal Branding/Cross College								
Mock Interviews	Professional Confidence workshop									
Teacher CPD (Labour Market Information)	Teacher CPD (Gatsby)									
Services at the request of Further & Higher Education Students										
CV Review	Job Shop news updates	HE Careers advice / Work Placement Team	Self-reflection / identifying strengths							
1:1 Guidance	Labour Market information	Linked in profile and registration	Personal Statement support							