



SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE
FURTHER EDUCATION CORPORATION

SEARCH COMMITTEE

Approved minutes of a meeting
Held on Thursday 9 September 2021 at 2.00pm
Conducted via Microsoft Teams

Present:

Laura Boutle	(Chair)
Louise Bright	(Corporation Member)
Sophie Chester-Glyn	(Corporation Member)
Sophie Green	(Corporation Member)
David Hagg	(Chair of the Corporation)
Kevin Hamblin	(CEO & Executive Principal)

In attendance: Sharon Glover Clerk

1. **Apologies for Absence**

There were no apologies received.

2. **Declarations of Interest**

The following declarations of interests were raised:

Louise Bright's interest was declared in agenda item 7a. Kevin Hamblin declared that one of the prospective candidates, Gareth Reynolds, was known to him as a former employee at SGS College. Laura Boutle declared that one of the prospective candidates, Douglas Blackstock, had been a former client of hers over 10 years ago and that she had no connection with him since then.

3. **Items of Urgent Business**

There were no items of urgent business received.

4. **Minutes of Previous Meeting**

The minutes of the meeting held 2 March 2021 were approved, ready for signing as a correct record.

5. **Matters Arising From Those Minutes**

a) Corporation approval of the following was noted:

- (i) The appointment of Carly Dyson to the Search Committee on an interim basis in the absence of Sophie Chester-Glyn.
 - (ii) The approval of the re-appointment of Lynne Craig for a further 3-years to complete her first 4-year term of office, with effect from the end of her current term of office.
- b) Actions on the action log were monitored and updates provided.

The Chair brought forward agenda item 8.

6. **Supporting Diversity through Equal Opportunities (Agenda Item 8)**

The Chair confirmed that significant efforts had been made to advertise Governor vacancies as widely as possible, and particularly with under-represented groups and communities, as part of a concerted effort to ensure equal opportunities. A breakdown of the efforts made, and actions taken was appended to the report.

The Chair was disappointed that, despite all of the efforts made, there had not yet been the response hoped for. The Clerk reminded members that, as a result of an approach to Women on Board, three candidates had come forward, and that this was a positive from a gender balance perspective. All agreed. Sophie Chester-Glyn further suggested that the summer period may have meant that advertisements had not been spotted and that more time was required. She offered to follow up with certain individuals she knew personally that were originally contacted by Rick Sturge and it was suggested that she liaises with Rick in the first instance.

The Chair suggested that the subject of ‘diversity’ is revisited at a future meeting. It was also suggested that the appendix setting out the breakdown of the efforts made be circulated to Corporation so that they can see the actions being taken by the Committee.

The report was noted.

Action: Clerk.

7. **Prospective Corporation Members (Agenda Item 6)**

Confidential Item.

8. **Re-appointment of Corporation Members (Agenda Item 7)**

Members were invited to consider the re-appointment, at the end of their current terms of office, of the following Corporation Members:

- a) Rick Sturge – The Clerk updated members on Rick’s attendance at Corporation and Committee meetings, together with the feedback from

his mentor and Chair of the SPG. Members concurred that Rick's re-appointment should be recommended to Corporation for approval.

It was resolved:

To recommend to Corporation the re-appointment of Rick Sturge, at the end of his first-year term of office, for a further 3-years to complete his first 4-year term of office.

At this point Louise Bright was invited to leave the meeting.

- b) Louise Bright – The Clerk updated members on Louise's attendance at Corporation and Committee meetings, together with feedback from her mentor. Members also noted Louise's involvement with the Western Powerhouse, which would provide helpful insight for the College. Members concurred that Louise's re-appointment should be recommended to Corporation for approval.

It was resolved:

To recommend to Corporation the re-appointment of Louise Bright, at the end of her first-year term of office, for a further 3-years to complete her first 4-year term of office.

9. **Succession Planning**

Due to the length of the meeting, the Chair proposed that this report is carried forward to the next meeting to allow sufficient time for its consideration.

10. **Induction Feedback**

The Clerk provided an oral update of the positive feedback received from the new Governor induction feedback forms.

The oral report was noted.

11. **Search Committee Self-Assessment 2020/21**

Due to the length of the meeting it was agreed that the Chair and Clerk should complete the self-assessment outside of the meeting for circulation and comment from the Committee.

12. **Any Other Business**

Due to the length of the meeting it was agreed that discussions relating to unconscious bias training, discussed at the last meeting, should be carried forward to the next meeting.

13. **Date of Next Meeting**

Thursday 11 November 2021, 10.00am, via Microsoft TEAMS.

The meeting commenced at 2.00pm
Louise Bright left the meeting at 5.30pm (after item 8a)
The meeting closed at 5.33pm
The meeting was quorate.