



SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE
FURTHER EDUCATION CORPORATION

There will be a meeting of South Gloucestershire and Stroud College Corporation
On Thursday 8 July 2021 at 4pm
To be conducted via Microsoft TEAMS

Starred Items

The Chair will ask whether members wish to discuss any of the starred items. If not then it will be assumed that the Corporation wishes to agree the recommendations without discussion.

AGENDA

1. **Apologies for Absence**
2. **Election of Chair and Vice-Chair**
To elect a Chair and Vice-Chair.
3. **Declarations of Interest**
To note any fresh declarations of interest.
4. **Minutes of Previous Meeting**
To confirm the minutes of the meeting held on 10 June 2021. Schedule A
5. **Matters Arising From Those Minutes**
To monitor actions on the Corporation action log. Schedule B
6. **Annual Voice of the Learner report, including review of the Stakeholder Engagement & Involvement Plan & Higher Education Students as Partners Strategy (10 minutes)**
To note. Schedule C
7. **Progress against the Improvement Plan, including Higher Education Improvement Plan (10 minutes)**
To note. Schedule D
8. **Student Union Constitution (5 minutes)**
To approve. Schedule E
9. **SGS Commercial Services Limited (10 minutes)**
To receive a report. Schedule F
10. **Financial Planning (15 minutes)**
To approve the 2021/22 Budget and two year Financial Forecast 2021/2022 - 2022/2023. Schedule G

11. **Management Information**
To consider and note:
- a) Management Accounts exception report (10 minutes). Schedule H
b) Risk Management report (5 minutes) Schedule I
12. **Lettings Policy (5 minutes)** Schedule J
To approve. *To be carried forward.*
13. **CEO & Executive Principal's Report (15 minutes)** Schedule K
To note.
14. **Principal's Report (15 minutes)** Schedule L
To note.
15. **Governors' Strategy Away Day / College Strategy 2021/22-2025/26**
To be Carried Forward.
16. **Information Security Advocate role (5 minutes)** Schedule M
To approve.
17. **Carbon Footprint Report (10 minutes)** Schedule N
To consider a report.
18. **Audit Committee (5 minutes)** Schedule O
To note the minutes of the meeting held 21 June 21 and approve any recommendations made:
- a) Internal Audit needs assessment, strategic plan and Schedule P
2021/22 annual plan, including Internal Audit Protocol.
b) Risk Management and Assurance Policy. Schedule Q
c) Financial Regulations. Schedule R
d) Audit Committee Terms of Reference. Schedule S
19. **Careers and Employability Report*** Schedule T
To note.
20. **Other Items of Urgent Business**
21. **Confidentiality**
To determine if there are any matters that should be treated as confidential from this meeting and if so on what grounds.
22. **Assessment of meeting** Schedule U
To note summary of responses from the previous meeting.

23. **Date of Next Meeting**
Thursday 7 October 2021 at 4pm via Microsoft TEAMS.