



SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE
FURTHER EDUCATION CORPORATION

There will be a meeting of South Gloucestershire and Stroud College Corporation
On Thursday 6 July 2023 at 5pm
In Conference Room (240/240a), Stroud Campus, Stratford Road,
Stroud, Gloucestershire, GL5 4AH

Starred Items

The Chair will ask whether members wish to discuss any of the starred items. If not then it will be assumed that the Corporation wishes to agree the recommendations without discussion.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
To note any fresh declarations of interest.
3. **External Board Review** Schedule A
Presentation by Fiona Chalk, External Board Reviewer.
4. **Minutes of Previous Meeting** Schedule B
To confirm the minutes of the meeting held on 8 June 2023.
5. **Annual Voice of the Learner report** Schedule C
 - a) To note the Annual Voice of the Learner report. Schedule D
 - b) To review the Stakeholder Engagement and Involvement Plan and HE Students as Partners Strategy.
6. **Progress against the College Improvement Plan** Schedule E
To note.
7. **Pay Framework – Corporate** Schedule F
To discuss.
8. **SGS Commercial Services Limited** Schedule G
To receive a report.
9. **Bank Loan renewal SGSCSL and SGS College** Schedule H
To approve.
10. **Financial Planning** Schedule I
To approve the 2023/24 Budget and two-year

Financial Forecast 2023/2024 - 2024/2025 and going concern review.

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| 11. | <u>HE Access and Participation Plan</u>
To approve. | Schedule J |
| 12. | <u>Careers and Employability Report</u>
To note. | Schedule K |
| 13. | <u>Management Information</u>
To note the Management Accounts exception report. | Schedule L |
| 14. | <u>CEO & Executive Principal's Report</u>
To note. | Schedule M |
| 15. | <u>Principal's Report</u>
To note. | Schedule N |
| 16. | <u>2022/23 Governance Self-Assessment Report process</u>
To approve. | Schedule O |
| 17. | <u>Search Committee</u>
To note the minutes of the meeting held 13 June 2023 and approve any recommendations made. | Schedule P |
| 18. | <u>Audit Committee</u>
To note the minutes of the meeting held 15 June 2023 and approve any recommendations made: | Schedule Q |
| | a) Internal Audit needs assessment, strategic plan and 2023/24 annual plan, including Internal Audit Protocol. | Schedule R |
| | b) Financial Regulations. | Schedule S |
| | c) Audit Committee Terms of Reference. | Schedule T |
| | d) Fraud Response Plan. | Schedule U |
| 19. | <u>Learning and Quality Committee</u>
To note the minutes of the meeting held 22 June 2023 and approve any recommendations made: | |
| | a) 2023/24 KPI targets. | Schedule V |
| | b) Learner Charter & Codes of Conduct; Positive Behaviour Policy; HE & Professional Student Code of Conduct; Anti-Bullying Charter and Freedom of Speech and Expression Code of Practice. | Schedule W |
| | c) Teaching, Learning, Assessment and Feedback policy. | Schedule X |
| | d) Learner Anti-Bullying and Harassment Policy & Procedure. | Schedule Y |
| | e) Professional Development Policy. | Schedule Z |
| 20. | <u>Election of Chair and Vice-Chair</u>
To elect a Chair and Vice-Chair. | |

21. **Lettings policy*** Schedule AA
To approve.
22. **Absence policy*** Schedule BB
To approve.
23. **Corporation action log*** Schedule CC
To note.
24. **Assessment of meeting*** Schedule DD
To note summary of responses from the previous meeting.
25. **Clerk to the Corporation*** Schedule EE
To note a report.
26. **Items of Urgent Business**
27. **Confidentiality**
To determine if there are any matters that should be treated as confidential from this meeting and if so on what grounds.
28. **Date of Next Meeting**
Thursday 5 October 2023, 5pm, WISE Campus.