



**SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE**  
**FURTHER EDUCATION CORPORATION**

There will be a meeting of South Gloucestershire and Stroud College Corporation  
On Thursday 1 December 2022 at 5pm  
In Conference Room (240/240a), Stroud Campus, Stratford Road,  
Stroud, Gloucestershire, GL5 4AH

**Starred Items**

The Chair will ask whether members wish to discuss any of the starred items. If not then it will be assumed that the Corporation wishes to agree the recommendations without discussion.

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest**  
To note any declarations of interest.
3. **Minutes of Previous Meeting**  
To confirm the minutes of the meeting held on 3 November 2022. Schedule A
4. **Corporation action log\*** Schedule B  
To monitor.
5. **SGS College Annual Report and consolidated Financial Statements**
  - a) To consider the Financial Statements Auditor's Management Letter. Schedule C
  - b) To consider SGS College Annual Report and consolidated Financial Statements 2021/22. Schedule D
  - c) Going Concern review. Schedule E
  - d) To note SGS Commercial Services Annual Report and Financial Statements 2021/22, Management Letter and Letter of Representation. Schedule F
  - e) To note the reconciliation between management accounts and financial statements. Schedule G
  - f) To consider the Internal Audit Service Annual Report. Schedule H
  - g) To consider the 2021/22 Annual Report of the Audit Committee, including the annual risk management report. Schedule I
  - h) To consider the Letter of Representation to Bishop Fleming. Schedule J
  - i) To note the minutes of the Audit Committee meeting held 14 November 2022. Schedule K

To approve the:

- (i) 2021/22 Annual Report of the Audit Committee, including the annual risk management report;
  - (ii) Internal Audit Service Annual Report;
  - (iii) Financial Statement Auditor's Management Letter;
  - (iv) SGS College Annual Report and consolidated Financial Statements 2021/22;
  - (v) Letter of representation to Bishop Fleming.
  
6. **SGS Commercial Services Limited** Schedule L  
To receive a report.
  
7. **Presentation – College Self-Assessment** Schedule M  
There will be a presentation by the Deputy Principal.
  
8. **College Self-Assessment** Schedule N  
To approve:
  - a) College Self-Assessment Report 2021/22.
  - b) Higher Education Self-Evaluation report.
  - c) Access and Participation plan annual report.
  
9. **FE & HE Improvement Plans** Schedule O  
To note.
  
10. **Higher Education report (including HE Fee Policy and strategic review)** Schedule P  
To receive a report and approve any recommendations made.
  
11. **Management Information** Schedule Q  
To note the Management Accounts exception report.
  
12. **CEO & Executive Principal's Report** Schedule R  
To note.
  
13. **Principal's Report** Schedule S  
To note.
  
14. **Search Committee** Schedule T  
To note the minutes of the meeting held 10 November 2022 and to approve any recommendations made.
  
15. **Student Union Financial Statements and Annual Report\*** Schedule U  
To note the report.
  
16. **Modern Slavery Act 2015\*** Schedule V  
To receive a report and approve the Statement.
  
17. **Assessment of meeting\*** Schedule W

To note summary of responses from the previous meeting.

18. **Items of Urgent Business**

19. **Confidentiality**

To determine if there are any matters that should be treated as confidential from this meeting and if so on what grounds.

20. **Date of Next Meeting**

Thursday 26 January 2023 at 4pm, via Microsoft Teams.