



SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE
FURTHER EDUCATION CORPORATION

There will be a meeting of South Gloucestershire and Stroud College Corporation
On Thursday 8 October 2020 at 4pm
To be conducted via Microsoft TEAMS

Starred Items

The Chair will ask whether members wish to discuss any of the starred items. If not then it will be assumed that the Corporation wishes to agree the recommendations without discussion.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
To review members' declarations of interest.
3. **Other Items of Urgent Business**
4. **Minutes of Previous Meeting**
To confirm the minutes of the meeting held on 2 Jul 20. Schedule A
5. **Matters Arising From Those Minutes**
 - a) To monitor actions on the Corporation action log. Schedule B
6. **Written Resolution*** Schedule C
To note the Written Resolution for the re-signing and sealing of the Lease with Bristol City Football Club.
7. **Annual Health & Safety & Environmental Report (10 mins)** Schedule D
To note a report and approve any changes to the H&S and Sustainability policies.
8. **HR strategy and HR Annual Report (15 mins)** Schedule E
To monitor the HR strategy and note the annual report.
9. **Safeguarding Children, Young People and Vulnerable Adults Policy and Annual Report (10 minutes)** Schedule F
To note a report and approve the policy.
10. **CEO & Executive Principal's Report (15 minutes)** Schedule G
To note.

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| 11. | <u>Principal's Report (15 minutes)</u>
To note. | Schedule H |
| 12. | <u>Management Information</u>
To consider and note:
a) Management Accounts exception report (10 minutes).
b) Risk Management report (including SGSCSL) (5 minutes). | Schedule I
Schedule J |
| 13. | <u>Treasury Management annual report and strategy (10 mins)</u>
To approve. | Schedule K |
| 14. | <u>Annual Governance Report (15 mins)</u>
To receive a report and approve any recommendations made. | Schedule L |
| 15. | <u>Governance Self-Assessment (including Governor Attendance data and Training and Development plan) (15 mins)</u>
To receive a report and approve the Governance Self-Assessment Report. | Schedule M |
| 16. | <u>Search Committee (5 minutes)</u>
To note the minutes of the meeting held 9 Sep 20 and approve any recommendations made. | Schedule N |
| 17. | <u>Strategic Property Group (5 minutes)</u>
To note the minutes of the meeting held 15 Sep 20 and approve any recommendations made. | Schedule O |
| 18. | <u>Audit Committee (5 minutes)</u>
To note the minutes of the meeting held 17 Sep 20 and approve any recommendations made:

a) To note the ESFA Regularity & Propriety Questionnaire & Annex A. | Schedule P

Schedule P1 |
| 19. | <u>2019/20 Compliments, Suggestions & Complaints Annual Report*</u>
To note a report. | Schedule Q |
| 20. | <u>Absence Policy and Employer Discretions – LGPS Policy *</u>
To approve. | Schedule R |
| 21. | <u>Corporation Seal*</u>
To note the application of the Corporation Seal to the Agreement for Lease and Renewal Underlease by reference to an existing Underlease with Bristol City Football Club. | |
| 22. | <u>Remuneration Committee (15 mins) – Restricted access</u>
To note the minutes of the meeting held 9 Sep 20 and approve any recommendations made: | Schedule S |

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| a) | To approve the Senior Post Holder Remuneration Policy. | Schedule T |
| b) | To approve the Remuneration Annual Report to Corporation. | Schedule U |
| c) | To endorse the SGS Emergency Succession Plan. | Schedule V |
| d) | To approve the introduction of L2 Pay Scales. | Schedule W |
| e) | To approve revisions to the Committee's Terms of Reference. | Schedule X |
| f) | To approve revisions to the Senior Post Holder Performance review cycle. | Schedule Y |
| g) | To approve the Group CEO & Executive Principal's Objectives 2020/21. | Schedule Z |
| h) | To approve College Principal's Objectives 2020/21. | Schedule AA |
| i) | To approve the Clerk's Objectives 2020/21 | Schedule BB |
| 23. | <u>Group CEO & Executive Principal access to Pension – Restricted Access</u>
To consider a report. | Schedule CC |
| 24. | <u>Confidentiality</u>
To determine if there are any matters that should be treated as confidential from this meeting and if so on what grounds. | |
| 25. | <u>Assessment of meeting</u>
To note summary of responses from previous meeting and complete assessment of current meeting. | Schedule DD |
| 26. | <u>Date of Next Meeting</u>
Thursday 5 November 2020 at 4pm via Microsoft TEAMS. | |