

Part time, 22/23

L5 CIPD Associate Diploma in People Management

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www.sgscol.ac.uk/study/professional-and-financial/l5-cipd-associate-diploma-in-people-management

Summary

This qualification builds on the CIPD Level 3 Foundation Certificate in People Practice and is aimed at further expanding learners' independent practice to enable them to grow and progress into more senior roles within organisations as people professionals. Candidates on this course will contribute to the thinking around their work, analysing information to inform choices and actions. The course allows candidates to hone in on new problem-solving and people-management skills needed for the ever-growing, global, and fast-paced HR environment.

When you complete your qualification, you'll be awarded CIPD Associate Membership, and the designation "Assoc CIPD" after your name. It showcases your new knowledge and impact within the people profession, credibility as a professional, raises your profile and opens doors to new job opportunities.

The CIPD Level 5 Associate Diploma in People Management is a professional qualification with CIPD, the awarding body. This has been developed in collaboration with a wide range of experts working at the heart of the profession. It sets the international standard for the people profession and provides a strong foundation to give people professionals the confidence and capabilities to guide their decision-making, actions and behaviours.

How will I learn?

You will need to allocate sufficient time each week, in addition to attending the classroom sessions, to complete 7 written assignments through self directed study. The 7 assignments will be completed

Enrol online



over the 2 year period of the course.

You will learn through a combination of taught sessions, activities based on case studies and via private study. Assessment is through written assignments, group and individual presentations and providing written answers to questions. Classes will be delivered through a blended approach with a mixture of classroom at Filton and live classroom sessions at college and on Microsoft Teams. To be awarded the CIPD Level 5 Associate Diploma in People Management, learners are required to successfully complete a total of seven units.

The syllabus for this Diploma consists of the following:

3 Core units

- Organisational Performance and Culture in Practice
- Evidence-based Practice
- Professional Behaviours and Valuing People

3 specialist units

- Employment Relationship Management
- Talent Management and Workforce Planning
- Reward for Performance and Contribution

Additional Unit

- Leadership and Management Development

Entry Requirements

It is preferred for candidates to have previously completed a level 3 CIPD qualification to progress to this course. If candidates have not completed the Level 3 qualification but can demonstrate 2+ years of relevant workplace experience (HR/People Practice) and ideally have a degree level qualification, you may be considered on to this course.

It is ideal for candidates to have attained a GCSE English Language qualification at grade 4 (C equivalent) or above due to the nature of this course. Otherwise, candidates lacking the required academic qualifications, but with significant HR/People practice, will still be considered. Prospective learners whose first language is not English must demonstrate a high standard of both spoken and written English to register on to the CIPD qualification. To demonstrate this, a list of acceptable assessments that indicate this level are detailed below. Please note that all assessments must have been taken within the last two years.

- International English Language Testing System (IELTS) – Foundation level programmes – a score of 5.5 overall with a minimum of 5.5 in each category.
- Test of English as a Foreign Language (TOEFL) internet-based test – Foundation level programmes – a score of 71 overall with a minimum of 17 in each category.
- Pearsons Test of English – Foundation level programmes – a score of 50 overall with a minimum of 50 in each category.

You are required to join the CIPD as a student member at the beginning of the course and remain in membership throughout the course. CIPD Membership fees are paid directly to the CIPD and are

not included within the course subscription fees, for more information please visit www.cipd.co.uk/membership/grades/student.

Additional Information

DEPARTMENT CONTACT

For more information about this course please email professional@sgscol.ac.uk.

COURSE FEES

Please be aware that some courses have fees that are payable on enrolment. More information on if this course has a fee can be found in the Availability section below.

If you require financial support including payment plans, bursaries and advanced learner loans please visit the Money Management Service section of the website.

For more information on fees please view our Fees, Charges and Refunds Policy and our Applications, Admissions and Enrolment Policy and Procedures.

ONLINE ENROLMENT

This course offers simpler and safer online enrolment requests, which means in a matter of minutes you can submit an enrolment request to us. However please be aware that upon submitting your enrolment form you are not guaranteed to be accepted. A number of our courses require assessments, qualification checks or simply a conversation with you before we can confirm your enrolment.

Within 24 hours of enrolment submission you will receive an automated email notification with information on what happens next. Please add onlineservices@sgscol.ac.uk to your safe sender list. Most email providers allow you to do this withing settings/options. For full instructions simply use your chosen search engine to find instructions on how to make emails as safe.