

Part time, 21/22

# L3 CMI Diploma in Principles of Management and Leadership

**Course information** (PDF generated at 29/11/2021 06:11:54 pm)

[www.sgscol.ac.uk/study/professional-and-financial/l3-cmi-diploma-in-principles-of-management-and-leadership](http://www.sgscol.ac.uk/study/professional-and-financial/l3-cmi-diploma-in-principles-of-management-and-leadership)

## Summary

The awarding body Chartered Management Institute (CMI) works with business and education to inspire candidates to become skilled, confident and successful managers and leaders.

These qualifications are aimed at practising or aspiring managers who supervise or manage a team to achieve clearly defined outcomes. They will set and monitor goals and objectives by providing instruction, direction and guidance. Day to day operational and project activities are a key part of their role. The qualifications have been designed for practising or aspiring managers in roles such as: Team Leader, Supervisor, Project Officer, Shift Manager, Foreperson.

## Units available:

Unit 301: Principles of Management & Leadership

Unit 302: Managing a Team to Achieve Results

Unit 305: Building Stakeholder Relationships using Effective Communication

Unit 311: Contributing to the Delivery of a Project

Unit 312: Managing Daily Activities to Achieve Results

Unit 314: Managing Budgets & Resources

Unit 318: Managing Data & Information

## Funding and Financial Support Options

## Enrol online



This course may have a variety of funding options available to you including:

- Learner Loan Options
- Regional Entitlements

For more information on these and other financial support options including payment plans, please visit our Money Management Service area or email [mms@sgscol.ac.uk](mailto:mms@sgscol.ac.uk).

## How will I know how I am doing?

Units available: Unit 301: Principles of Management & Leadership Unit 302: Managing a Team to Achieve Results Unit 305: Building Stakeholder Relationships using Effective Communication Unit 311: Contributing to the Delivery of a Project Unit 312: Managing Daily Activities to Achieve Results Unit 314: Managing Budgets & Resources Unit 318: Managing Data & Information

## How will I learn?

This course is an interactive online learning environment. These sessions are live with your tutor and other students on set teaching dates. This will allow you to ask questions and gain skills all without leaving your desk.

This qualification is delivered through a series of workshops throughout the year, please contact [professional@sgscol.ac.uk](mailto:professional@sgscol.ac.uk) for information on unit workshop dates. CMI Level 3 Diploma in Principles of Management and Leadership Learners must complete any combination to a minimum of 370 TUT hours to achieve this qualification.

## Additional Information

### With you every step of the way!

Get more from your online courses, let us help you succeed with bespoke packages led by our dedicated online support team:

- Occupational specialists and tutors just a click away to support you
- Expert digital team on hand to resolve IT issues
- Access to free online community for those suffering with adverse mental health, 24 hours a day
- Enjoy incredible discounts while you study with your NUS/Totum student card

New to online learning? Require additional support? Let us help you with each step you take.

### DEPARTMENT CONTACT

For more information about this course please email [professional@sgscol.ac.uk](mailto:professional@sgscol.ac.uk).

### COURSE FEES

Please be aware that some courses have fees that are payable on enrolment. More information on if this course has a fee can be found in the Availability section below.

If you require financial support including payment plans, bursaries and advanced learner loans please visit the [Money Management Service](#) section of the website.

For more information on fees please view our [Fees, Charges and Refunds Policy](#) and our [Applications, Admissions and Enrolment Policy and Procedures](#)

## **ONLINE ENROLMENT**

This course offers simpler and safer online enrolment requests, which means in a matter of minutes you can submit an enrolment request to us. However please be aware that upon submitting your enrolment form you are not guaranteed to be accepted. A number of our courses require assessments, qualification checks or simply a conversation with you before we can confirm your enrolment.

Within 24 hours of enrolment submission you will receive an automated email notification with information on what happens next. Please add [onlineservices@sgscol.ac.uk](mailto:onlineservices@sgscol.ac.uk) to your safe sender list. Most email providers allow you to do this withing settings/options. For full instructions simply use your chosen search engine to find instructions on how to make emails as safe.