

Part time, 22/23

L3 CMI Certificate in Principles of Management and Leadership

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www.sgscol.ac.uk/study/professional-and-financial/l3-cmi-certificate-in-principles-of-management-and-leadership

Summary

The awarding body Chartered Management Institute (CMI) works with business and education to inspire candidates to become skilled, confident and successful managers and leaders.

This qualification is aimed at practicing or aspiring managers who will supervise or manage a team to achieve clearly defined outcomes. They will set and monitor goals and objectives by providing instructions, direction and guidance. Day to day operational and project activities are a key part of their role. The certificate provides a broader knowledge of skills to help you be more effective in specific management areas, with increased focus on the areas that are most appropriate to your role and organisation. This certificate is applicable to those aiming to develop, exercise new ideas and stretch their team leading skills. Topics covered can be used and applied by candidates in day-to-day work scenarios.

Enrol online



How will I learn?

This course is an interactive online learning environment. These sessions are live with your tutor and other students on set teaching dates. This will allow you to ask questions and gain skills all without leaving your home.

This qualification is delivered through a series of workshops, each unit has a full day workshop with an additional 1-1 tutorial session. You will also be invited to a course induction prior to the first workshop. You will be expected to attend all workshops and induction lessons.

Workshop Dates:

Induction – Tuesday 10th January at 10:00am - 11:00am

Unit 301 – Tuesday 24th January at 09:30am - 17:30pm

Unit 302 – Tuesday 28th February at 09.30am - 17:30pm

You must complete a combination of minimum 130 TUT hours, 13 credits to achieve this qualification. We have selected the following two units to meet this combination. Different units may be available on request, please contact professional@sgscol.ac.uk for information and costing.

CMI 301 – Principles of Management and Leadership: Being equipped with the knowledge, skills and behaviours to manage and lead effectively are essential if an individual and their organisation are to succeed. This unit has been designed for learners who want to sharpen their professional edge and enhance personal effectiveness. This unit focuses on the ways in which an organisation operates. The application of management and leadership approaches and how these can positively impact your ability to lead, improve performance and support your team, customers and colleagues.

CMI 302 – Managing a Team to Achieve Results: The ability to manage teams to communicate effectively and overcome barriers to achievement is a critical skill for any manager. High performing cohesive teams are created in an environment where there is a collective understanding of values, goals and objectives. This unit has been developed to support managers in understanding the nature of teams in the workplace, and how these can be managed to achieve results.

Entry Requirements

You will need to have a good level of English and assignment writing. This qualification is aimed at practicing or aspiring managers who will supervise or manage a team to achieve clearly defined outcomes. On enrolment you will need to complete a short interview, you will also have the option to speak to the course programme manager.

Additional Information

DEPARTMENT CONTACT

For more information about this course please email professional@sgscol.ac.uk.

COURSE FEES

Please be aware that some courses have fees that are payable on enrolment. More information on if this course has a fee can be found in the Availability section below.

If you require financial support including payment plans, bursaries and advanced learner loans please visit the [Money Management Service](#) section of the website.

For more information on fees please view our [Fees, Charges and Refunds Policy](#) and our [Applications, Admissions and Enrolment Policy and Procedures](#).

ONLINE ENROLMENT

This course offers simpler and safer online enrolment requests, which means in a matter of minutes you can submit an enrolment request to us. However please be aware that upon submitting your enrolment form you are not guaranteed to be accepted. A number of our courses require assessments, qualification checks or simply a conversation with you before we can confirm your enrolment.

Within 24 hours of enrolment submission you will receive an automated email notification with

information on what happens next. Please add onlineservices@sgscol.ac.uk to your safe sender list. Most email providers allow you to do this withing settings/options. For full instructions simply use your chosen search engine to find instructions on how to make emails as safe.