

Part time, 22/23

L3 AAT Advanced Diploma in Accounting

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www.sgscol.ac.uk/study/professional-and-financial/l3-aat-advanced-diploma-in-accounting

Summary

The Level 3 Diploma is for candidates who have successfully completed the AAT Level 2 Certificate, or who have previous accounting qualifications and a good understanding of basic accounting. This Diploma allows learners, looking to pursue a career in accountancy, to take their prior knowledge to the next level. In this course, candidates will master new and complex accounting disciplines. The principles taught on the course enables learners to gain confidence and instil lifelong learning practices beyond the classroom.

AAT is the UK's leading qualification and membership body for accounting and finance staff, with over 130,000 members in more than 100 countries worldwide. AAT qualifications provide Accounting Technician status. Accounting Technicians work at all levels of finance, from accounts clerks to finance directors playing an integral role in almost every business sector. Please complete this short form to register your interest and book on the taster session. This is a great way to visit the college, meet the tutor, find out more information about the course and ask any questions you have. You will be contacted closer to the time with more information on what to do on the day. <https://forms.office.com/r/qJfYxu9ZCg>

How will I learn?

The course is class based for one day (6 hours) per week plus around 3 hours self-study, for 37 weeks. There will be a mixture of teacher demonstration, group work and plenty of practical exercises, supported by your tutor. There is no coursework - instead you will have 5 electronic exams of around 2 hours each, spread across the year.

Enrol online



This is a broad ranging practical course, showing you how to prepare the accounts and VAT returns for a sole trader or partnership. You will also learn how to create the management accounts to improve the performance of a business. Finally, we will teach you the ethics required to be an accountant and how to use Excel to create accounts and reports as you would do in a real-life situation.

The syllabus consists of the following:

- Final Accounts: Preparing Financial Statements
- Management Accounting Techniques
- Tax Process for Business
- Business Awareness

Entry Requirements

Candidates will normally have successfully achieved the AAT Level 2 Certificate in Accounting or Bookkeeping prior to enrolling and also require a level 2 in Maths & English (A to C Grade GCSE or equivalent). The course is also open to others who can demonstrate having industry experience, prior bookkeeping experience or higher qualifications through a successful interview and assessment. Please visit one of our AAT Open Evenings which are held at various times throughout the year.

You will need to register with the Association of Accounting Technicians (AAT) at a cost of £49, plus annual student membership of £101. All exam fees (single attempt) are included in the cost of your course. Textbooks are additional and are ordered from Osborne Books with a 35% discount – cost £128. Details on all of the above will be discussed during the first day of your course.

Additional Information

DEPARTMENT CONTACT

For more information about this course please email professional@sgscol.ac.uk.

COURSE FEES

Please be aware that some courses have fees that are payable on enrolment. More information on if this course has a fee can be found in the Availability section below.

If you require financial support including payment plans, bursaries and advanced learner loans please visit the Money Management Service section of the website.

For more information on fees please view our Fees, Charges and Refunds Policy and our Applications, Admissions and Enrolment Policy and Procedures.

ONLINE ENROLMENT

This course offers simpler and safer online enrolment requests, which means in a matter of minutes you can submit an enrolment request to us. However please be aware that upon submitting your enrolment form you are not guaranteed to be accepted. A number of our courses require assessments, qualification checks or simply a conversation with you before we can confirm your enrolment.

Within 24 hours of enrolment submission you will receive an automated email notification with information on what happens next. Please add onlineservices@sgscol.ac.uk to your safe sender list. Most email providers allow you to do this withing settings/options. For full instructions simply

use your chosen search engine to find instructions on how to make emails as safe.