A CHANCE TO
BE INSPIRED
PART-TIME COURSE GUIDE
DAY & NIGHT SCHOOL SPRING/SUMMER 2019
INTRODUCTION

WELCOME TO OUR NEW PART-TIME COURSE GUIDE FOR SPRING/SUMMER 2019

Every year, we welcome thousands of learners looking for a new challenge.

Whatever your reason for coming to College - to take up a new leisure activity, boost your career with professional qualifications, improve your skills or to try something completely different - we have the right course for you.

Our courses are designed to appeal to all interests, ages and abilities and we are delighted that so many of our learners come back for more.

We have plenty of open days and evenings, as well as general advice and guidance sessions throughout the year - check out the dates and venues on the back cover.

Please contact our Customer Experience Team to book your place as spaces are limited on 0800 0567 253.

The College reserves the right to cancel the course if the required student numbers have not been met.

We welcome learners with learning difficulties and disabilities, but it’s really important that you disclose this on your application so that we can ensure that we can offer you the full support you need.

Please contact our Learning Support Team on 0117 909 2365 (Filton) or 01453 761224 (Stroud) or learningsupport@sgscol.ac.uk to discuss any support needs you may have.

Sara-Jane Watkins
SGS College Principal

STUDY NOW, PAY LATER!

Don’t let the cost of your desired course of study be a barrier with the 19+ Advanced Learner Loan.

To qualify for a 19+ Advanced Learner Loan, you must:
• Be aged 19 or over at the start of the course
• Be undertaking an eligible course at Level 3 to 6
• Have been living in the UK, Channel Islands or the Isle of Man for 3 years immediately before starting your course

Other important information
The loan covers the up-front tuition costs, including registration and certification of your qualification, and will be paid directly to the College.

For further information: learnerloans@sgscol.ac.uk 0117 909 2381 www.sgscol.ac.uk

www.sgscol.ac.uk | info@sgscol.ac.uk | 0800 0567 253

COURSES WITH FEE WAIVERS

Some courses up to and including Level 2 may be eligible for certain types of Government funding if you are aged 19+, which can help pay all or part of the course fee:

• If you are unemployed and in receipt of certain benefits, then you might be able to obtain a Benefit Waiver provided you meet the criteria and the course you wish to study is eligible.

• If you are employed either full or part time and earn less than £15,736.30 per year, then you might be eligible for a Low Income Waiver, provided you can supply evidence of current employment and yearly income and the course you wish to study is eligible. Unfortunately, this Waiver does not apply to those who are self-employed.

• If you are between 19-23 and you have not previously achieved a level 2 or 3 course, then you might be eligible for Level 2 or 3 Entitlement funding. You will need to supply evidence of previous qualifications (if applicable) and the course you wish to study must be eligible for this type of funding.

For more information on the different types of funding, please visit www.sgscol.ac.uk/mms

To check the course you wish to study is eligible for any Government funding, please contact mms@sgscol.ac.uk and make sure to include your name, age and the course code.
CERAMICS & SCULPTURE

Courses to suit a range of abilities and interests. Learn a range of techniques from slab building, throwing, coiling and slip casting.

Ceramic Sculpture Intermediate with Emily Joy
Starts Mon 29 Apr 2019 12:45 - 15:15
10 weeks £140 SFLX0KWS

Ceramic Sculpture Intermediate with Emily Joy
Starts Mon 29 Apr 2019 15:30 - 18:30
10 weeks £169 SFLX0F2D

Ceramic Sculpture Extended Workshop with Emily Joy
Starts Mon 29 Apr 2019 12:45 - 18:30
10 weeks £299 SFLX0WX

Ceramics Beginners with Aimee Lax
Starts Tue 23 Apr 2019 18:30 - 21:00
10 weeks £160 SFLX0F1F

Ceramics Intermediate with Aimee Lax
Starts Tue 23 Apr 2019 15:45 - 18:15
10 weeks £160 SFLX0F2H

Ceramics Advanced Extended Workshop with Aimee Lax
Starts Tue 23 Apr 2019 15:45 - 21:00
10 weeks £275 SFLX0F3F

Ceramics with Liz Hammond
Starts Tue 2 Apr 2019 19:00 - 21:00
5 weeks £80 FFLX0FYL
Starts Wed 3 Apr 2019 18:00 - 21:00
5 weeks £110 FFLX0CA6

Ceramics with Steve Carter
Starts Thu 4 Apr 2019 18:00 - 21:00
5 weeks £110 FFLX0I09

Sculpture with Barbara Ash
Starts Thu 4 Apr 2019 18:00 - 21:00
5 weeks £120 FFLX0CA8

Summer School: Introductory Carving with Barbara Ash
Starts Mon 15 Jul 2019 09:30 - 16:00
3 days £120 FFLX0J7R

Summer School: Mixed Media Sculpture with Barbara Ash
Starts Mon 22 Jul 2019 09:30 - 16:00
3 days £120 FFLX0JL9

Summer School: Raku Fired Ceramics with Ollie Kent
Starts Mon 8 Jul 2019 09:30 - 16:00
5 days £195 FFLX0JAM

CABINET OF CURIOSITIES WITH STEVE DIXON
Starts Tue 23 Apr 2019 18:00 - 20:30
10 weeks £120 FRLX0I11

ART HISTORY WITH JO KEAR
Starts Wed 8 May 2019 13:30 - 15:30
5 weeks £55 FFLX0I31

ART LECTURES
These popular part-time courses provide an interesting and enjoyable way of extending your knowledge of art history, art practices and varying techniques.

Cabinet of Curiosities with Steve Dixon
Starts Tue 23 Apr 2019 18:00 - 20:30
10 weeks £120 FRLX0I11

Art History with Jo Kear
Starts Wed 8 May 2019 13:30 - 15:30
5 weeks £55 FFLX0I31

DRAWING & PAINTING
Courses to suit a range of abilities and interests, from watercolours to life drawing.

Drawing, Painting & Mixed Media for Beginners with Steve Dixon
Starts Thu 25 Apr 2019 18:00 - 20:30
5 weeks £85 FFLX0H2V

Drawing and Painting and Life Drawing Intermediate with Dan McDermott
Starts Wed 24 Apr 2019 18:00 - 20:30
5 weeks £85 FFLX0H2V

Life Drawing with Helen Ambler
Starts Thu 25 Apr 2019 18:00 - 20:30
5 weeks £85 FFLX0K0

Life Drawing with Penny Simons
Starts Thu 4 Apr 2019 18:00 - 21:00
5 weeks £120 FFLX0K0

Summer School: Life Drawing with Penny Simons
Starts Mon 15 Jul 2019 09:30 - 16:00
3 days £120 FFLX0K7

Children’s Book Illustration with Helen Ambler
Starts Thu 25 Apr 2019 14:30 - 17:00
8 weeks £140 FFLX0K1

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JEWELLERY & ENAMELLING

Create something beautiful and learn the craft of jewellery making.

Jewellery Beginners Part 1 (2 terms)
(Part 2 invite only)
with Tamsin Leighton-Boyce
Starts Wed 24 Apr 2019 16:00 - 18:15
10 weeks £145 SFLX0E0A

Jewellery Intermediate
with Tamsin Leighton-Boyce
Starts Tue 23 Apr 2019 10:15 - 12:45
10 weeks £160 SFLX0KWF
Starts Wed 24 Apr 2019 18:30 - 21:00
10 weeks £160 SFLX0F2X

Contemporary Jewellery with Jessica Turrell
Starts Tue 16 Apr 2019 18:00 - 21:00
5 weeks £155 FFLX0L0N
Starts Wed 17 Apr 2019 18:00 - 21:00
5 weeks £155 FFLX0KJW

Summer School: Contemporary Jewellery with Jessica Turrell
Starts Mon 8 Jul 2019 09:30 - 16:00
5 days £185 FFLX09EG

Enamelling with Matt Benton
Starts Thu 4 Apr 2019 18:00 - 21:00
5 weeks £155 FFLX0CNV

Summer School: Enamelling with Matt Benton
Starts Mon 15 Jul 2019 09:30 - 16:00
5 days £185 FFLX0KPS

PRINTMAKING

This course encourages self-directed study in a specialist area of printmaking. Constant guidance is on hand from an experienced tutor and the course offers the chance of lively debate and exchange of ideas with other printmaking students.

Printmaking with Simon Packard
Starts Thu 25 Apr 2019 18:00 - 20:30
5 weeks £99 SFLX0A5H

Printmaking with Rachel Toon
Starts Thu 4 Apr 2019 18:00 - 21:00
5 weeks £105 FFLX0HCE

Come and get creative in the vibrant and exciting world of Art, Design & Craft at SGS, the largest provider of vocational art in the whole of South West England.

Our art courses are run by highly experienced professionals who are passionate about their own disciplines and about education.

Please contact our Customer Experience Team to book your place, as spaces are limited, on 0800 0567 253.
TEXTILES & FASHION

Is fashion your passion? Do you enjoy being creative with textiles? Our friendly tutors (with hands-on experience in the fashion industry) will lead our short courses and will encourage you to stretch your design and making skills to a new level.

Pattern Cutting Introduction with Kath Maeso
Starts Wed 24 Apr 2019 18:00 - 20:45
5 weeks £99 SFLX0100

Pattern Cutting & Sewing Techniques with Nina Redman
Starts Wed 24 Apr 2019 18:00 - 20:45
10 weeks £175 SFLX0L9R

Textile Art & Techniques with Sue McNamara
Starts Tue 23 Apr 2019 18:30 - 20:30
5 weeks £99 SFLX0KK2

FLORISTRY

Our floristry courses combine practical work where you will gain hands on experience working with real flowers to create original designs, with demonstrations and guidance from an expert tutor.

Floristry Level 1 with Suzanne Harding
Starts Thu 25 Apr 2019 18:15 - 20:30
10 weeks £175 SFL10F32

Floristry Practical (No qualification)
Starts Thu 25 Apr 2019 18:15 - 20:30
10 weeks £154 SFL20F2P

STAINED GLASS

You will be taught how to make leaded stained glass, cut line drawings and select and cut from a beautiful range of coloured glass. You will also be taught techniques including leading, soldering, cementing and finishing. All costs include materials.

Stained Glass All Levels with Ruth Adams
Starts Thu 25 Apr 2019 09:00 - 11:30
10 weeks £185 SFLX0F35

Stained Glass All Levels with Ruth Adams
Starts Thu 25 Apr 2019 18:30 - 21:00
10 weeks £185 Star Centre SFLX0KWC

Stained Glass Beginners with Ruth Adams
Starts Fri 26 Apr 2019 13:00 - 15:30
10 weeks £175 SFLX0F36

Stained Glass Intermediate/Advanced with Ruth Adams
Starts Fri 26 Apr 2019 09:00 - 12:00
10 weeks £195 SFLX0C6E

Stained Glass Easter Workshop with Ruth Adams
Starts Mon 8 Apr 2019 09:30 - 16:30
4 days £199 SFLX0F39

Stained Glass Summer School with Ruth Adams
Starts Mon 22 Jul 2019 09:30 - 16:30
5 days £299 SFLX0F3A

Stained Glass Easter Workshop with Ruth Adams
Starts Mon 8 Apr 2019 09:30 - 16:30
4 days £199 SFLX0F39

Stained Glass Summer School with Ruth Adams
Starts Mon 22 Jul 2019 09:30 - 16:30
5 days £299 SFLX0F3A
PHOTOGRAPHY & PHOTOSHOP

A fantastic introduction to Digital Photography for absolute beginners or those with a little experience of using a camera. DSLR or compact camera welcome.

Digital Photography Introduction Stage 1 with Will Pascall
Starts Tue 23 Apr 2019 19:00 - 21:00
6 weeks £95 SFLX0KK3

Digital Photography Stage 2 with Will Pascall
Starts Wed 24 Apr 2019 19:00 - 21:00
8 weeks £125 SFLX0F33

PHOTOSHOP

Our Photoshop course gives you a general overview of the main functions of the software which are more commonly needed when tweaking photographs.

Photoshop CS6 with Will Pascall
Starts Wed 24 Apr 2019 16:30 - 18:30
5 weeks £80 SFLX0F2T

ART ON PRESCRIPTION

Our weekly Prescription classes are for adults with mental or physical health issues. If you would like to join, ask your GP or health support organisation to get in touch with us at:

classroom@sgscol.ac.uk
0800 0567 253

We offer the following courses:
- Art on Prescription
- Pottery on Prescription
- Creative Textiles on Prescription
- Mosaic Glass on Prescription
- Expressive Writing on Prescription

We offer courses on campus at Stroud, but also at some local community venues.

You can try a first session to see if you would like to enrol and can bring a support worker with you if that helps.

New starts are welcome any time.

SUMMER SCHOOL ART COURSES 2019

Treat yourself this Summer to one of our creative part-time courses and explore your creative potential.

This Summer we’re offering courses in:
- Ceramics
- Enamelling
- Jewellery
- Life Drawing
- Pattern Cutting
- Sculpture
- Stained Glass

Further details of our Summer School courses can be found in each section.

Please contact our Customer Experience Team to book your place, as spaces are limited, on 0800 0567 253
ESOL

All of our ESOL (English for Speakers of other Languages) courses run throughout the year on a flexible basis. To discuss our courses and to find the right level for you please contact our Customer Experience Team at Stroud on 01453 763424 or Filton on 0117 931 2121 or email: acl@sgscol.ac.uk

These classes are lively and are a good opportunity to meet learners from other countries. You will have a chance to gain an Edexcel ESOL qualification at a level which is right for you. We run courses at three levels:

Beginners ESOL: This course is for those who do not speak any English and need to start from the beginning. FREE for those from the EU or who have been resident in the UK for 3 years. £150 for others on production of a valid visa.

Elementary ESOL: This course is for those who can speak a little English but wish to improve their overall confidence. FREE for those from the EU or who have been resident in the UK for 3 years. £150 for others on production of a valid visa.

Intermediate ESOL: This course is for those who already have a good knowledge of English.

FUNCTIONAL SKILLS & GCSEs

The College provides Maths and English at its Stroud and Filton campuses as well as in various venues throughout the local area.

FUNCTIONAL SKILLS

Maths: Brush up your skills and cover topics including working with numbers, understanding fractions, decimals and percentages, working with metric measures, understanding graphs, charts and data. These courses give you the opportunity to gain a nationally recognised qualification in Maths in a welcoming and safe environment.

English: Develop your reading and writing skills through topics that interest you. You will have the opportunity to use a computer and participate in whole class activities as well as working on your own with support. These courses will help you gain a nationally recognised qualification in English.

Functional Skills Maths & English
These courses are flexible and can be joined throughout the year. They run at various venues including:
- SGS Filton Campus
- SGS Stroud Campus
- APT Stonehouse
- GL11, Cam
- Morley House, Stonehouse

Own Goals Functional Skills Maths & English
These courses are flexible and can be joined throughout the year. These courses run at SGS Stroud Campus

GCSEs

GCSE Maths, English & Science
GCSEs in English, Maths and Science can be undertaken as separate subjects on a part-time basis (daytime and evening classes available). Our English GCSE is a literacy course for English speakers. If you are looking to learn the language of English please refer to the ESOL courses. Please contact our Customer Experience Team to discuss which course is right for you.

To discuss the GCSE & Functional Skills courses please contact the Customer Experience team at Stroud on 01453 763424 or Filton on 0117 931 2121

LANGUAGES

These courses are for adults who are interested in learning a language for travel or just for pleasure. The classes are vibrant and interactive. You will work in pairs and groups with plenty of conversation covering topics like ordering food and drink, greeting people, talking about your family and travelling.

Italian Year 1 Term 3
Starts Wed 24 Apr 2019 18:00 - 20:00
10 weeks £120 SFIX0I8E

Spanish Year 1 Term 3
Starts Thu 25 Apr 2019 16:45 - 18:45
10 weeks £120 SFIX0990
Starts Thu 25 Apr 2019 19:00 - 21:00
10 weeks £120 SFIX0H4J

Spanish Year 2 Term 3
Starts Tue 23 Apr 2019 19:00 - 21:00
10 weeks £120 SFIX0F1T

Spanish Year 3 Term 3
Starts Wed 24 Apr 2019 19:00 - 21:00
10 weeks £120 SFIX0I8C

To discuss the GCSE & Functional Skills courses please contact the Customer Experience team at Stroud on 01453 763424 or Filton on 0117 931 2121
Leisure & Adult Skills

ANIMAL SCIENCE & CONSERVATION

Whether you just want to learn more about your pet, or wish to work with animals professionally, SGS College has the right course for you.

These courses are delivered through a mixture of initial sessions at the College and through distance learning:

**Level 2 Certificate in Practical Animal Care Skills**
Offered at both Filton and Stroud Campuses starting September 2019. May also be available as an apprenticeship, please ask for details.

**Level 2 Certificate in Practical Environmental and Conservation Skills**
Offered at both Filton and Stroud Campuses starting September 2019. May also be available as an apprenticeship, please ask for details.

For advice and further information, including dates and times on any of the courses listed above, please contact Mary Howie at South Gloucestershire and Stroud College.

Mary Howie
0117 9092220
mary.howie@sgscol.ac.uk

IT COURSES

If you feel you have been left behind in a digital world, get some help with our adult IT courses. Our tutors are relaxed and patient and will support you to learn at your own pace.

**Beginners IT**
Starts Tue 23 Apr 2019 17:00 - 19:00
10 weeks Free SLX0L96
SGS Stroud Campus
Starts Thu 25 Apr 2019 09:30 - 11:30
10 weeks Free SLX0L9F
GL11 Community Project

**Intermediate IT**
Starts Tue 23 Apr 2019 19:00 - 21:00
10 weeks Free SLX0L97
SGS Stroud Campus
Starts Thu 25 Apr 2019 11:30 - 13:30
10 weeks Free SLX0L9G
GL11 Community Project

**IT for Work**
Starts Thu 25 Apr 2019 18:00 - 20:00
10 weeks Free SLX0L98
SGS Stroud Campus

FREE IT COURSES @ SOUTH GLOUCESTERSHIRE LIBRARIES

Skills you will learn on this course:
- Use the internet to search for information and shop safely online
- Use email to create and send messages and add attachments
- Create documents such as letters and posters, including different types of text and pictures
- Use IT in daily life for booking holidays, flights, hotels and other activities
- Learn about IT safety and security when working online
- You will also have the chance to gain a qualification in IT and maths

Courses take place over 17 weeks for 3 hours a week at the following venues:
Winterbourne Library
Downend Library
Emersons Green Library
Bradley Stoke Library

For more information go to the library branch nearest to you (one of the above) or email susannah.griffiths@sgscol.ac.uk

www.sgscol.ac.uk | info@sgscol.ac.uk | 0800 0567 253
YOGA, MINDFULNESS & HOLISTIC THERAPIES

Rebalance and restore with these gentle but steady practices to reset your mind and body. Structured around healing and rejuvenating, they are suitable for all levels.

Yoga
Starts Wed 24 Apr 2019 17:30 - 18:30
10 weeks Free WLLX0J8F
Starts Thu 25 Apr 2019 17:30 - 18:30
10 weeks Free SLXL095
Please bring your own yoga mat

NEW FOR 2019
Introduction to Holistic Therapy
These courses are held on a Saturday at our SGS WISE campus. We will be running six introductory holistic therapy courses in:
- Reflexology
- Indian Head Massage
- Your Anatomy and Physiology - What makes your body function
- Acupressure
- Aromatherapy
- Crystal Therapy
Dates Tbc 10:00 - 16:00
£60 per course*
Please bring a towel, lunch/snack, a bottle of water and cushion for your comfort.
To register your interest, please email acl@sgscol.ac.uk
*All materials included in cost

Further information is available from:
Sarah Kopera / 0117 909 2327
sarah.kopera@sgscol.ac.uk

WELLBEING COURSES AT GL11 COMMUNITY HUB

GL11 Community Hub is a professionally run training and community resource organisation. We offer an exciting and extensive range of workshops and courses in Cam and Dursley. Our courses encourage adults to socialise with others and reconnect with learning. For more information contact Sarah Kopera, Adult Community Learning on:
0117 909 2327 / acl@sgscol.ac.uk

Art and Chat - GL11
Combine art techniques from drawing to creating mosaics all with a friendly chat.
Starts Thu 25 Apr 2019 13:00 - 15:00
10 weeks SLXL09E

Seated Yoga - GL11
These classes, seated on chairs, are designed for people who may find traditional yoga classes unsuitable because of impaired mobility, or those who simply enjoy a gentle, meditative class. You will be encouraged to take the movements and intensity at your own pace.
Starts Mon 29 Apr 2019 10:30 - 11:30
10 weeks SLXL099

Mindfulness Meditation - GL11
This course is designed to help relieve stress and anxiety. You will be guided through meditation where there is a focus on the sensations of breathing and mentally scanning your body to bring awareness to each area.
Starts Mon 29 Apr 2019 11:30 - 12:30
10 weeks SLXL09H

Adventurers - GL11
These sessions are designed to enable adults with a barrier to learning to explore, not only the local surroundings, but new interests and activities too and may lead to making new friends with similar interests to yourself. Some activities include campfire cooking, creating artwork from forest materials, developing computer skills and trying a new form of exercise.
Starts Tue 30 Apr 2019 10:00 - 15:00
11 weeks SLXL09C

Expressive Writing - GL11
Expressive Writing is the very fine art of the telling of stories through poetry, fiction and plays.
Starts Tue 30 Apr 2019 14:00 - 16:00
10 weeks SLXL09D

Gateway Award
The Gateway Award will encourage new skills and experiences, increase independence, make friends, be active in the community and have better health and wellbeing. There are three levels of the award: Bronze, Silver and Gold. A certificate is received upon completion of each.
Starts Wed 24 Apr 2019 10.00 - 14.00
10 Weeks SLXL09A
FREE day trips for the over fifties

If you are over fifty and want to discover exciting new attractions as well as meet new friends, then SGS College has the course for you.

Held over a weekend, the Discover course will allow you to explore different locations and gain a qualification in either English or Maths. The real fun begins on the Sunday, when you and your peers will be driven by coach to one of the exciting venues around the region. Whether you are a history enthusiast, a culinary connoisseur or a green-fingered gardener, you will find an experience that is right for you.

Booking is essential, as there are a limited number of places.

Locations and dates available:

SGS Stroud Campus
- Blenheim Palace
  12th/13th April - Maths
- Blenheim Palace
  28th & 30th June - English

SGS Wise Campus, Bristol
- Tate Britain Gallery
  23rd/24th March - English
- Exeter Food & Drink
  4th/5th May - Maths
- Muhlen Spring Show
  11th/12th May - Maths
- Roman Bath/American History Museum
  8th/9th June - English
- Blenheim Palace
  29th/30th June - English
- All Aboard, Watersports Centre, Bristol
  13th/14th July - Maths
- Stratford-upon-Avon
  20th/21st July - English

For further information please visit www.sgscol.ac.uk/discover or contact Sarah Kopera on 0117 909 2327
EMPLOYABILITY & PROGRESSION DEPARTMENT

The Employability and Progression department of SGS College, formally known as Suited Booted Recruited, are here to help you with your personal well-being and progress into volunteering or the workplace.

Our short courses are specifically designed to help you boost your confidence and increase your knowledge of the society in which we live and will work, providing you with the knowledge and skills to make balanced and increasingly independent transitions both now and in later life.

Personal Well-being
Our new Personal Well-being course is for people who are looking at developing their knowledge of personal and social development including mental and physical well-being, healthy lifestyles, understanding stress, values and beliefs, equality & diversity in society, as well as the concept of managing risk, thus enabling learners to make positive and informed choices in their lives.

- The course aims to increase learners’ knowledge of the society in which they live and will work, providing them with the knowledge and skills to make balanced and increasingly independent transitions both now and in later life
- Understand the importance of resilience and grit, looking at making the right impression and maintaining a positive mindset. Along with how to manage transitions in different environments
- Nutrition and healthy lifestyle workshop
- Two week part time course with 12 weeks ongoing support

Personal Development Course
Our Personal Development course is a follow on from Personal Well-Being, aims to help you plan and prepare for the workplace! Expect to build on your career planning, developing a better understanding of employment contracts and payslips, prepare for an interview and learn how to budget your money.

You will undertake the following:
- Writing a CV
- Application Forms
- Interview Preparation
- Mock Interviews
- Communication Skills
- Interpersonal Skills

FREE LUNCH FREE REFRESHMENTS
Make Every Day Count – Maths E3
This course is available to study at Entry L3 and aims to help you with numeracy in just 5 days! Get a refresher in the maths that you might encounter day to day. Learn the basics in a safe, non-judgemental environment. You will do fun activities and learn maths which is practical not theatrical. This course aims to be an introduction to basic numeracy skills.

Literacy the Best – English E3
Literacy the Best is available to study at Entry L3 and aims to help you improve reading and writing skills in just 5 days! Learn the basics to English in a safe welcoming environment, which is fun as well as practical and aims to motivate you to continue to develop your existing skills.

Computer Confidence Plus
Designed to give you the skills you need to become a ‘digital citizen’. With IT at the heart of many workplaces and Universal Credit full service now on board, this course will provide the basic grounding you need to ‘go digital’. Computer Confidence is perfect for all ages! We help you gain core knowledge to use IT in different ways such as using the Internet safely and accessing application systems and online resources. By the end of the week we will be learning how to change authentication on a PC, become familiar with the features of a PC, learn how to use internet and make specific searches, attach documents to emails and practice instant messaging.

Sector Based Work Academy (SBWA)
As part of our continual goal to help you get back into employment, we regularly work in partnership with local employers and Jobcentre Plus to run Sector Based Work Academies (SBWA). A SBWA is a collaboration between an actively recruiting employer, the local Jobcentre and SGS College to get local unemployed people into work. Our courses run full-time over two weeks or part-time over three weeks. Once completed you will then be invited for a work trial week with the employer gaining valuable experience. Keep an eye out on our website for the latest SBWA on offer.

Sector Specific Training
Our Sector Specific courses are taster courses which could be just the ticket towards your future career ambitions! These courses are delivered in two weeks and are specifically for those who want to gain an introduction to and knowledge of a specific industry. The course structure is split into week 1 and week 2 - Week 1 consists of those all-important transferable skills in Customer Service, Employability, Interpersonal Skills and Equality and Diversity. Week 2 is where the specific training happens for your chosen sector in; Stewarding, Security, Retail, Early Years, Health & Social Care or Leisure

For more information and to book onto our courses please contact our Employability Team on: 0800 056 6940/ 0117 909 2318
Email: employability@sgscol.ac.uk
www.sgscol.ac.uk/employability
Professional & Financial Services

We deliver a variety of part-time qualifications in the following subject areas: Management, Professional, Finance, Procurement, Teaching Assistants, Teacher Training, Diploma in Management and Leadership (CMI) Level 6 and Human Resources, to a wide range of organisations in the region, our largest contract being the MOD. SGS College is also a CIPS Centre of Excellence delivering procurement qualifications.

Coffee with the Professional Development Team... Come and meet our team, have a look around our facilities and find out more about the professional courses on offer.

For more information contact us on 0117 909 2367 or professionalandfinancialservices@sgscol.ac.uk
APM Project Fundamentals Qualification (PFQ)

The APM Project Fundamentals Qualification (PFQ) - (SCQF Level 6) offers a fundamental awareness of project management terminology. It is for those wishing to gain a broad understanding of the principles of the profession.

No prior knowledge or experience is required for this qualification, which will offer the individual the knowledge to make a positive contribution to any project. The APM Project Fundamentals Qualification PFQ* syllabus assesses the key elements of the project management life cycle and covers knowledge areas from the APM Body of Knowledge, including planning and scheduling, communication, teamwork, resource management, project risk management and project reviews.

Assessment is through a 60 question, multiple choice examination, taken over 1 hour.

All sessions are delivered by an occupationally competent tutor on our Filton Campus. Sessions can include some or all of the following: presentations, group and individual activity, workbooks, mock assessments and group discussion.

For more information contact us on 0117 9092367 or professionalandfinancialservices@sgscol.ac.uk

* formerly known as Introductory Certificate

TRAINING, ASSESSMENT, & QUALITY ASSURANCE

These courses are offered throughout the year. Please enquire for more information.

Assessment & Quality Assurance
- Award in Understanding the Principles & Practices of Assessment (301)
- Award in Assessing Competence in the Work Environment (301 & 302)
- Award in Assessing Vocationally Related Achievement (301 & 303)
- Certificate in Assessing Vocationally Related Achievement (301, 302 & 303)

Internal Quality Assurance of Assessment Processes
- Understanding the Internal Quality Assurance of Assessment Process & Practices (401)
- Award in Internal Quality Assurance of Assessment Processes & Practices (401 & 402)

Enquiries
professionalandfinancialservices@sgscol.ac.uk

Please follow us on our Facebook and LinkedIn pages:

SGSProfessionalDevelopment
professional-development-at-sgs-college

EDUCATION

Certificate in Supporting Teaching and Learning in Schools Level 2
Starts Fri 29 Mar 2019 09:30 - 12:30
35 weeks £815 FLL20LA7

Certificate in Supporting Teaching and Learning in Schools Level 3
Offered at both SGS Filton and Stroud Campuses starting September 2019

CG Award in Education and Training (QCT) Level 3
Starts Tue 23 Apr 2019 17:00 - 20:00
12 weeks £425 SFL30A9T

For more information contact us on 0117 909 2367 or professionalandfinancialservices@sgscol.ac.uk

www.sgscol.ac.uk | info@sgscol.ac.uk | 0800 0567 253
SUPPLY CHAIN MANAGEMENT

NVQ Supply Chain Management Level 3
Flexible learning
76 weeks £1995

NVQ Supply Chain Management Level 5
Flexible learning
104 weeks £2795

CUSTOMER SERVICES

CG Award for Introduction to Customer Service Level 1
Starts Tue 23 Apr 2019
Time and Cost Tbc FLL10HH3

CARE & EARLY YEARS IN THE WORKPLACE

Do you currently work in the Care or Early Years Sector? Are you looking for training to validate your ability and help you progress in your career pathway?

If so, SGS College could have the course for you. For advice on any of the courses listed below or any other sector related training enquiries please contact us on 0117 9092367 or professionalandfinancialservices@sgscol.ac.uk

HEALTH & SOCIAL CARE

Diploma in Care Level 2
Also available as an apprenticeship

Diploma in Adult Care Level 3
Also available as an apprenticeship

Diploma in Adult Care Level 4
Level 5 Diploma in Leadership for Health & Social Care and Children & Young People’s Services
Also available as a higher apprenticeship

EARLY YEARS

Level 2 Certificate for the Children & Young Peoples Workforce
Also available as an intermediate apprenticeship

Level 3 Diploma for the Early Years Practitioner
Also available as an advanced apprenticeship

Level 3 Diploma for Residential Childcare

Level 2 Certificate in Youthwork
Also available as an intermediate apprenticeship

Level 3 Diploma in Youthwork
Also available as an advanced apprenticeship

For more information contact us on 0117 9092367 or professionalandfinancialservices@sgscol.ac.uk

HAIR & BEAUTY THERAPY

These practical courses will give you a choice of exciting career opportunities and development within the beauty and complementary therapy industries.

Introduction to Massage and Reflexology
Starts Wed 6 Mar 2019 17:00-20:00
Course code and cost Tbc

Starts Tue 2 Apr 2019 17:00-20:00
Course code and cost Tbc

Starts Tue 18 Jun 2019 10:00-13:00
Course code and cost Tbc

Starts Wed 19 Jun 2019 10:00-13:00
Course code and cost Tbc

Reflexology
Starts Wed 20 Mar 2019 17:00-20:30
30 weeks £747 FFL30FMG

Are you employed and need a qualification? We offer the following work based learning Diplomas at flexible times throughout the year!

- Business Administration
- Customer Service
- Supply Chain Management
- Management

Contact us to find out if you are eligible for funding!

Please contact:
jonathan.mason@sgscol.ac.uk

Please follow us on our Facebook and LinkedIn pages

www.facebook.com/SGSprofessionaldevelopment
www.linkedin.com/company/professional-development-at-sgs-college
The Work based Care & Early Years Team are delighted to be able to continue offering our hugely successful online courses free of charge. You will be given a course work pack, contact with an experienced assessor and an online resource to submit your answers. For more information please contact 01453 761199 cpdforcare@sgscol.ac.uk

Subjects currently available are:
- Lean Organisational Management Techniques
- Awareness of Mental Health Problems
- Cleaning Principles
- Equality & Diversity
- Understanding Nutrition & Health
- Understanding Autism
- Preparing to work in Adult Social Care
- Principles of Dementia Care
- Principles of End of Life Care
- Principles of the Prevention & Control of Infection
- Principles of Working with Individuals with Learning Disabilities
- Understanding the Safe Handling of Medication
- Understanding the Care & Management of Diabetes
- Principles of Customer Service in Health & Social Care
- Principles of Team Leading
- Understanding Behaviour that Challenges
- Information, Advice and Guidance
- Falls Prevention Awareness
- Understanding Children and Young Peoples Mental Health
LEADERSHIP & MANAGEMENT

Professional and Financial Services offer a range of courses focusing on leadership and management including:

- ILM (Institute of Leadership and Management) Levels 2, 3, 5 and 7
- CMI (Chartered Management Institute) Levels 3 and 5
  Also available as an apprenticeship

For more information contact us on 0117 909 2367 or professionalandfinancialservices@sgscol.ac.uk

BUSINESS ADMINISTRATION

- CG NVQ L4 Diploma in Business & Administration
  Also available as an apprenticeship
- NVQ Business Administration
  Level 3
- NVQ Certificate in Business Administration Level 2

ACCOUNTING

- AAT Certificate in Bookkeeping Level 2
  Offered at both SGS Filton and Stroud Campuses starting 18 Mar 2019 for 16 weeks.
- AAT Foundation Certificate in Accounting Level 3
  Offered at both SGS Filton and Stroud Campuses starting September 2019
- AAT Advanced Diploma in Accounting Level 4
  Offered at both SGS Filton and Stroud Campuses starting September 2019
  Also available as an apprenticeship

For more information contact us on 0117 909 2367 or professionalandfinancialservices@sgscol.ac.uk

CIPS COURSES

For further information on our CIPS Chartered Institute in Procurement & Supply courses including dates, times and costs please contact the Professional & Financial Services Team at South Gloucestershire and Stroud College

0117 909 2330
Debra.Spencer@sgscol.ac.uk

Level 4
- CIPS Diploma L4-D1 Contexts of Procurement & Supply
- CIPS Diploma L4-D2 Business Needs in Procurement & Supply
- CIPS Diploma L4-D3 Sourcing in Procurement & Supply
- CIPS Diploma L4-D4 Negotiating & Contracting in Procurement & Supply
- CIPS Diploma L4-D5 Managing Contracts & Relationships in Purchasing & Supply

Level 4 is available as an Apprenticeship

Level 5
- CIPS L5-AD1 Management in Procurement & Supply
- CIPS L5-AD2 Managing Risks in Supply Chains
- CIPS L5-AD3 Improving the Competitiveness of Supply Chains
- CIPS L5-AD4 Category Management in Procurement & Supply
- CIPS L5-AD6 Operations Management in Supply Chains

Level 6
- CIPS L6-PD1 Leadership in Procurement & Supply
- CIPS L6-PD2 Corporate & Business Strategy
- CIPS L6-PD3 Strategic Supply Chain Management
- CIPS L6-PD6 Legal Aspects in Procurement & Supply
- CIPS L6-PD5 Programme & Project Management

We are now delivering the following qualifications!

- ILM Level 7 Award in Strategic Management
- Level 5 CIPD Award in Human Resource Management
- Chartered Management Institute Level 6 Diploma in Management & Leadership

For more information contact us on 0117 9092367 or professionalandfinancialservices@sgscol.ac.uk
COUNSELLING

Learning to Listen - Introduction to Counselling Level 1
Learn how to actively listen including how to put in place the conditions necessary to help others. You will also be introduced to many of the ideas behind the counselling process and a little about different types of counselling.
Starts Mon 29 Apr 2019 09:30 - 12:45
10 weeks £280 SLXOGG63

Certificate in Counselling Skills Level 2
This course consolidates and develops skills and subjects learned on the previous level. It also introduces new topics such as theory, ethics and working with difference.
Starts Tue 23 Apr 2019 09:30 - 15:00
10 weeks £400 SL2007V

CPCAB Level 3 Certificate in Counselling
Further develops topics learned above as well as introducing new aspects of counselling such as supervision.
Starts Tue 2 Apr 2019 09:30 - 15:00
20 weeks £811 SFL30CR9
Starts Fri 5 Apr 2019 09:30 - 17:00
20 weeks £811 FFL30H8Y

CPCAB Diploma in Therapeutic Counselling Level 4
This two year part-time qualification gives learners the knowledge, skills and competencies to work as a therapeutic counsellor in an agency context. Please contact Robin Lewis for all enquiries about the Level 4 course due to start in September 2019.

01453 761212
robin.lewis@sgscol.ac.uk
www.sgscol.ac.uk

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www.sgscol.ac.uk

SPORT & FITNESS

LEVEL 2 FITNESS INSTRUCTOR & LEVEL 3 PERSONAL TRAINER
The Level 2 Certificate in Fitness Instructing (gym-based exercise) and the Level 3 Certificate in Personal Training is the start of your new career in the health and fitness industry. Once qualified, you will have the necessary skills and knowledge to become a Fitness Instructor in a gym environment. Those that successfully complete, are able to gain access to the Register of Exercise Professionals (REPs).
NCFE Certificate in Fitness Instructing Level 2
(5 day intensive course)
Starts Mon 17 Jun 2019
10:00 - 16:00 £500 FFL20C4J

NCFE Certificate in Personal Training Level 3
(2 week intensive course)
Starts Mon 24 Jun 2019
10:00 - 16:00 £1360 FFL30KEW

NCFE Certificate in Fitness Instructing Level 2
(5 day intensive course)
Starts Mon 17 Jun 2019
10:00 - 16:00 £500 FFL20C4J

NCFE Certificate in Personal Training Level 3
(2 week intensive course)
Starts Mon 24 Jun 2019
10:00 - 16:00 £1360 FFL30KEW

Basketball
The Flyers Summer League is a recreational basketball league that offers adult participants (aged 19+) the opportunity to develop their skills in a competitive and fun environment.
It is aimed to adults of all abilities and runs on weekday evenings during the months of May and June. All games take place at the SGS WISE campus sports hall which is also the home of the Bristol Flyers basketball club.

For an entry form please contact:
chris.bourne@sgscol.ac.uk

Table Tennis
The Table Tennis Academy at SGS College offers a number of opportunities for adults to develop their level within the sport. Professional high level coaches are on hand to help players develop their technique, skills or improve their match play. The sessions vary from social and community play through to local, national and international weekly competition match play. This is ideal if you are interested in playing competitive table tennis regardless of your standard. The top division often includes a number of international players.

Our session times run as follows:
Wednesday 7.15pm - 10.00 pm
Table Tennis Super League - Cost £5.00 a session
Friday 6.30pm - 8.30pm
Drop in Table Tennis - Cost £4.00 a session

The Friday night session is aimed at all standards and abilities to get a full community and club vibe. Open to all players and standards to mix together, and get from it what you want. Play matches, training, and some coaching tips. A great family atmosphere as we have our junior coaching sessions in operation in the hall at the same time. Come and experience the fun and enjoyment.

For more information, please contact our Table Tennis Academy Head Coach at
nick.davidson@sgscol.ac.uk
6 WEEK CONSTRUCTION TASTER COURSES
All our taster courses run over a period of six weeks from 6-9pm and will give you an insight into a new trade. All practical tools and materials will be supplied.
We offer taster courses in:
• Carpentry (Stroud and Filton Campus)
• Plastering (Stroud and Filton Campus)
• Plumbing (Stroud and Filton Campus)
• Painting & Decorating (Filton Campus)

For Filton enquiries, please contact Sue Love on:
0117 909 2325 or email Sue.Love@sgscol.ac.uk

For Stroud enquiries, please contact Hannah Nicholls on:
01453 761219 or email Hannah.Nicholls@sgscol.ac.uk

CONSTRUCTION COURSES
Level 2 Diplomas - 2 Days per week 09:00 - 16:30
• Bricklaying
• Plastering
• Carpentry
• Painting & Decorating

ELECTRICAL COURSES
Level 2 Diploma (day or evening option)
2 Days per week 09:00 - 16:30
Tuesday & Thursday 18:00 - 21:00

Level 3 Diploma (day or evening option)
2 Days per week 09:00 - 16:30
18th Edition
Initial Verification/Periodic
Pat Testing

PLUMBING COURSES
Level 2 Diploma (day or evening option)
1 Day Tuesday 08:30 - 18.00
Tuesday & Thursday 18:00 - 21:00
Water Regulations
Unvented Hot Water

NVQ 2 (Must be employed in the industry)
• Carpentry
• Bricklaying
• Painting & Decorating
• Plastering
• Maintenance
• Plumbing
• Electrical

For more information contact:
Sue Love / 01179 092325
sue.love@sgscol.ac.uk
We offer apprenticeships in:
Accountancy (AAT)
Adult Care
Animal Care
Business Administration
Care Leadership Management
Children & Young People’s Workforce (CYPW)
Construction Contracting
Customer Service
Cyber Security
Electrical
Engineering Product Design and Development
Fire, Emergency and Security Systems
Human Resources
IT and Telecoms
Management
Mechanical Manufacturing Engineering
Mechatronics Maintenance Engineering
Painting & Decorating
Plastering
Plumbing
Procurement
Property Maintenance
Supporting Teaching & Learning in Schools (STLS)
Team Leading
Tiling
Trowel Operations
Veterinary Nursing
Wood Occupations (Site)
Youth Work

What levels are there?
All Apprenticeships include elements of on the job and off the job training, leading to industry recognised standards or qualifications. Some apprenticeships also require an assessment at the end of the programme to assess the apprentice’s ability and competence in their job role.

<table>
<thead>
<tr>
<th>Name</th>
<th>Level</th>
<th>Equivalent Educational Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermediate</td>
<td>2</td>
<td>5 GCSE passes at grade A*-C or 9-4</td>
</tr>
<tr>
<td>Advanced</td>
<td>3</td>
<td>2 A level passes/Level 3 Diploma/International Baccalaureate</td>
</tr>
<tr>
<td>Higher</td>
<td>4 and 5</td>
<td>Foundation degree and above</td>
</tr>
</tbody>
</table>

What’s in it for me?
• Earn a real wage;
• Be trained in the skills employers want;
• You will set yourself up for the future

The National minimum wage (NMW) for apprentices is £3.90 per hour as from April 2019. The apprentice NMW applies to apprentices aged under 19 or aged 19 or over and in the first year of their apprenticeship. Apprentices aged 25 and over, and not in the first year of their apprenticeship, will be entitled to the National Minimum Wage.

For further information please contact the Business Solutions Team at South Gloucestershire and Stroud College on 0800 072 6077 or email apprenticeships@sgscol.ac.uk
Do you want to change your career or get the degree you have always wanted?

SGS College offers a wide variety of degrees, which can be studied on a full-time or part-time basis. For more information please email: highereducation@sgscol.ac.uk or telephone 0117 909 2216.

Stroud School of Art, Stroud Campus
- Fine Art
- Foundation Diploma Art and Design

Filton Campus
- Business Management
- Computer Games Design and Development
- Computing and Systems Development
- Cyber Security
- Early Childhood Studies
- Education and Learning
- Specialist Make-up Design

Bristol School of Art, Queens Road
- Applied Arts
- Art History
- Graphic Design
- Fashion and Textiles
- Fine Art
- Foundation Diploma Art and Design

WISE Campus
- Media Production
- Physical Education and Fitness
- Public Services
- Sports Coaching and Performance
- Foundation Diploma Art and Design

Bristol Institute of Performing Arts, WISE
- Dance
- Drama and Performance
- Musical Theatre
- Production Arts
Higher Education

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Would you or someone you know benefit from learning or improving their computer skills?

In a relaxed and friendly environment, with approachable and patient tutors, you will be able to learn the following skills:
- Use the Internet to search for information, shop safely online, book holidays, flights, hotels and other activities.
- Use email to send and read messages and add attachments.
- Create documents such as letters and posters.
- Learn about ICT, safety and security when working online.

Courses start in September and February at the following venues:
- Monday am - Winterbourne Library
- Tuesday am - Downend Library
- Wednesday am - Emersons Green Library
- Wednesday am - Bradley Stoke Library

If you would like to book or have any questions please contact Susannah Griffiths: 0117 9092 272 susannah.griffiths@sgscol.ac.uk or pop into your preferred venue and speak to a librarian.

FREE MATHS & ENGLISH COURSES FOR ADULTS

- Are you an adult aged 19+?
- Missed out at school?
- Want to get back into learning or work?
- Want to help your children?
- Would like to update your CV?

These qualifications are designed to help you develop the skills you use in everyday life, such as reading, writing or maths. Courses are FREE (subject to conditions). Classes are held in local community venues in South Gloucestershire and Gloucestershire as well as SGS campuses.

Visit our website for more details www.sgscol.ac.uk

Or contact our Customer Experience Team
- Stroud on 01453 763424
- Filton on 0117 931 2121
# OPEN EVENTS

**Full-time/Part-time/ Apprenticeships and Higher Education**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>CAMPUS(ES)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 28 March 2019</td>
<td>17:30 - 20:00</td>
<td>Filton, Stroud, Wise, Queens, Berkeley, Community Venues</td>
</tr>
<tr>
<td>Saturday 08 June 2019 (HE only)</td>
<td>10:00 - 13:00</td>
<td>Stroud</td>
</tr>
</tbody>
</table>

**KEY**

- Filton Campus (Bristol), Filton Avenue, Bristol, BS34 7AT, 0117 931 2121
- Stroud Campus, Stratford Road, Stroud, Gloucestershire, GL5 4AH, 01453 763424
- Wise Campus (Bristol), New Road, Stoke Gifford, Bristol, BS34 8LP, 0117 919 2601
- Queens Road Campus (Bristol School of Art), Queens Road, Clifton, Bristol, BS8 1PX, 0117 973 6259
- Berkeley Green Campus, Gloucestershire Science and Technology Park, Gloucestershire, GL13 9PA, 01453 761240
- Community Venues - Various

**FREEPHONE:** 0800 0567 253
[www.sgscol.ac.uk](http://www.sgscol.ac.uk)   info@sgscol.ac.uk

South Gloucestershire and Stroud College