



SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE
FURTHER EDUCATION CORPORATION

There will be a meeting of South Gloucestershire and Stroud College Corporation
On Thursday 30 November 2023 at 5pm
In Rooms 141/142, Stroud Campus, Stratford Road,
Stroud, Gloucestershire, GL5 4AH

Starred Items

The Chair will ask whether members wish to discuss any of the starred items. If not then it will be assumed that the Corporation wishes to agree the recommendations without discussion.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
To note any declarations of interest.
3. **Minutes of Previous Meeting**
To confirm the minutes of the meeting held on 5 October 2023. Schedule A
4. **Corporation action log** Schedule B
To monitor.
5. **SGS College Annual Report and consolidated Financial Statements**
 - a) Presentation from Group Chief Financial Officer. Schedule C
 - b) To consider the Financial Statements Auditor's Management Letter. Schedule D
 - c) To consider SGS College Annual Report and consolidated Financial Statements 2022/23. Schedule E
 - d) To note the reconciliation between management accounts and financial statements. Schedule F
 - e) Going Concern review. Schedule G
 - f) To note SGS Commercial Services Annual Report and Financial Statements 2022/23, Management Letter, Letter of Representation and request for Letter of Support. Schedule H
 - g) To consider the Letter of Representation to Bishop Fleming. Schedule I
 - h) To consider the Internal Audit Service Annual Report. Schedule J
 - i) To consider the 2022/23 Annual Report of the Audit Committee, including the annual risk management report. Schedule K
 - j) To note the minutes of the Audit Committee meeting held 13 November 2023. Schedule L

To approve the:

	(i) 2022/23 Annual Report of the Audit Committee, including the annual risk management report;	
	(ii) Internal Audit Service Annual Report;	
	(iii) Financial Statement Auditor's Management Letter;	
	(iv) SGS College Annual Report and consolidated Financial Statements 2022/23;	
	(v) Letter of representation to Bishop Fleming;	
	(vi) Letter of Support to SGSCSL.	Schedule M
6.	<u>Strategic Update and Development</u> SGS Commercial Services Limited – to discuss.	Schedule N
7.	<u>Performance Monitoring Report</u> To consider.	Schedule O
8.	<u>Learning & Quality Committee</u> To note the SAR presentation and minutes of the meeting held 13 November 2023 and to approve any recommendations made:	Schedule P
	a) To approve the College Self-Assessment Report 2022/23.	Schedule Q
	b) To approve the Higher Education annual report.	Schedule R
	c) To note the FE Improvement Plan.	Schedule S
	d) To note the HE Improvement Plan.	Schedule T
	e) To approve the Compliments, Complaints and Appeals policy and procedure.	Schedule U
9.	<u>Annual Health & Safety Report</u> To consider a report.	Schedule V
10.	<u>Management Information</u> To consider the Management Accounts exception report.	Schedule W
11.	<u>Executive Report</u> To discuss.	Schedule X
12.	<u>Search Committee</u> To note the minutes of the meeting held 1 November 2023 and to approve any recommendations made.	Schedule Y
13.	<u>Strategic Event – 28th September 2023*</u> To receive the notes.	Schedule Z
14.	<u>Higher Education Fee Policy*</u> To approve.	Schedule AA
15.	<u>Student Union Financial Statements and Annual Report*</u> To receive a report.	Schedule BB
16.	<u>Modern Slavery Act 2015*</u>	Schedule CC

To receive a report and approve the Statement.

17. **Written Resolution***

Schedule DD

To note the written resolution in relation to the approval of the 2021/22 Annual Report & Financial Statements.

18. **Items of Urgent Business**

19. **Confidentiality**

To determine if there are any matters that should be treated as confidential from this meeting and if so on what grounds.

20. **Date of Next Meeting**

Thursday 25 January 2024 at 4pm, via Microsoft Teams.