



**SOUTH GLOUCESTERSHIRE AND STROUD COLLEGE**  
**FURTHER EDUCATION CORPORATION**

There will be a meeting of South Gloucestershire and Stroud College Corporation  
On Thursday 5 October 2023 at 5pm  
In Room BRU002a/b, Ground Floor, Brunel Building, WISE Campus, New Road,  
Stoke Gifford, Bristol, BS34 8LP

**Starred Items**

The Chair will ask whether members wish to discuss any of the starred items. If not then it will be assumed that the Corporation wishes to agree the recommendations without discussion.

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest**  
To review members' declarations of interest.
3. **Minutes of Previous Meeting**  
To confirm the minutes of the meeting held on 6 July 2023. Schedule A
4. **Staff Governor appointment**  
To appoint.
5. **Student Governor report** Schedule B  
To consider.
6. **Strategic Update and Development**
  - a) Update on SGS Create. Schedule C
  - b) Pay proposals. Schedule D
  - c) SGS Commercial Services Limited – to note a report. Schedule E
7. **Performance Monitoring Report** Schedule F  
To note.
8. **Human Resources**
  - a) HR strategy and Annual Report. Schedule G
  - b) Employment Contracts Terms & Conditions – to approve amendments. Schedule H
9. **Safeguarding Learners & Child Protection**

a)	To note the annual report and approve the appended policies:-	Schedule I
	(i) Safeguarding Learners & Child Protection policy.	
	(ii) Staff Code of Conduct.	
	(iii) Online Safety policy and action plan.	
b)	Governor Advocate oral update.	
10.	<b><u>Annual Health &amp; Safety Report</u></b> To note a report and approve any changes to the H&S policy.	Schedule J
11.	<b><u>Treasury Management annual report and strategy</u></b> To approve.	Schedule K
12.	<b><u>Management Information</u></b> To consider and note:	
	a) Management Accounts exception report.	Schedule L
	b) Risk Management report.	Schedule M
13.	<b><u>Executive Report</u></b> To discuss.	Schedule N
14.	<b><u>Governance Self-Assessment (including Governor Attendance data and Training and Development plan)</u></b> To receive a report and approve the Governance Self-Assessment Report.	Schedule O
15.	<b><u>Annual Governance Report</u></b> To receive a report and approve any recommendations made.	Schedule P
16.	<b><u>Audit Committee</u></b> To note the minutes of the meeting held 19 September 2023 and approve any recommendations made:	Schedule Q
	a) To approve the Freedom of Information Policy, Data Privacy & Protection Policy and Privacy Notice.	Schedule R
	b) To note the ESFA Regularity & Propriety Questionnaire.	Schedule S
17.	<b><u>Framework of College Policies*</u></b> To note.	Schedule T
18.	<b><u>Written Resolutions*</u></b> To note the written resolution in relation to SGSCSL business.	Schedule U
19.	<b><u>Chair's Action*</u></b> To ratify.	Schedule V
20.	<b><u>Remuneration Committee – Part Restricted Access (items 20c-e)</u></b> To note the minutes of the meetings held 18 September 2023 and approve any recommendations made:	Schedule W

- a) To approve the External Interest Policy. Schedule X
- b) To approve the Remuneration Annual Report to Corporation. Schedule Y
- c) To note the College Principal's appraisal and approve objectives 2023/24. Schedule Z
- d) To note the Group CEO & Executive Principal's appraisal and approve objectives 2023/24. Schedule AA
- e) To note the Clerk's appraisal and approve objectives 2023/24. Schedule BB

21. **Confidentiality**

To determine if there are any matters that should be treated as confidential from this meeting and if so on what grounds.

22. **Assessment of meeting**

To note summary of responses from the previous meeting and undertake an assessment of this meeting.

Schedule CC

23. **Date of Next Meeting**

Thursday 30 November 2023 at 5pm, Stroud Campus.