Part-time courses
Spring 2014

Try before you buy...
...and bring your friends and family too!

Every first session runs as a taster course!

Outstanding by standing out

Freephone: 0800 0567 253
www.sgscol.ac.uk | info@sgscol.ac.uk
Welcome to our new Spring 2014 part-time course guide

Every year, we welcome thousands of part-time learners looking for a new challenge. Whatever your reason for coming to college – to take up a new leisure activity, boost your career with professional qualifications, improve your health and well-being or to try something completely different – we have the right course for you.

We have plenty of open days and evenings, as well as general advice and guidance sessions throughout the year – check out the dates and venues on the back cover.

About South Gloucestershire and Stroud College
South Gloucestershire and Stroud College (SGS) is the new college formed by the merger between Stroud College and Filton College. We merged in February 2012, as two successful colleges so that we could grow and offer more to our students as a single, larger college.

Even though we are a bigger college, it is still the individual experience of each student that matters most.

At SGS, we have three main campuses - Stroud, Filton and Wise – as well as many local community venues and welcome around 15,500 full-time and part-time learners every year.

You can find all the course information you need, and much more besides, by going to our website www.sgscol.ac.uk.
Get a student life with SGS

**Student Union** – here to make your learning more enjoyable and memorable. As an adult learner, you can become a member of SGS Student Union, and tap into advice and support, come along to social events, trips and much more.

**Learning Support** – we offer a wide range of practical support for all students through our course tutors, learning mentors, special study skills tutors, counsellors, college chaplains and our disability and health teams.

**Financial support** – our learner services teams are here to help with financial advice and support, anything from simple questions about course fees through to advice on special grants and bursary awards. Reduced fees are available to any-one in receipt of certain benefits. Please call us to find out more.

**Careers advice and guidance** – we’re here to help you make decisions about your future. Our qualified careers advisers offer friendly and impartial advice and guidance...

so please give us a call!

**Stroud**: Learner Services **01453 761119**  
**Filton**: Learner Services **0117 909 2297**
Study Now, Pay Later!

Don’t let the cost of your desired course of study be a barrier with the 24+ Advanced Learning Loan.

How can I apply for a 24+ Loan?
You can apply online or in paper-based form for courses starting from January 2014. SGS College staff will help you complete the application when you visit the College or talk you through the process over the phone. After submitting an application, you will be assessed by the Student Loans Company (SLC) and if you have fulfilled the criteria, the SLC will inform you and the College.

About the loan
To qualify for a 24+ Advanced Learning Loan, you must:

• Be aged 24 or over at the start of the course
• Be a resident in the UK
• Have not previously received a loan to study the same course subject and level
• Study a course at Level 3 or 4, including:
  • QCF certificates and diplomas
  • Access to Higher Education
  • A Levels (maximum of four)
  • Advanced and Higher Apprenticeships.

Other important information

• The loan covers the upfront tuition costs, including registration and certification of your qualification, and will be paid directly to the College.
• You don’t pay any upfront fees for your course and, until you’re earning over £21,000 a year, you won’t have to pay anything back (certain criteria apply).
• If your loan is to cover the fees for the Access to Higher Education course and you subsequently complete a university-level (Higher Education) course, you will not have to pay back your 24+ Advanced Learning Loan.

For further information e-mail: 24plusloans@sgscol.ac.uk, ring 0800 0567 253 or visit www.sgscol.ac.uk
We offer apprenticeships in:

- Accountancy
- Beauty
- Business Administration
- Construction (brick & wood)
- Customer Service
- Early Years
- Electrical Installation
- Engineering & Mechanical Manufacturing
- Hair
- Health & Social Care
- IT
- Maintenance
- Marketing
- Plumbing
- Polymers
- Retail
- Sales
- Sales & Telesales
- Sport
- Supply Chain Management
- Teaching Assistants
- Warehousing

As employees, apprentices earn a wage and work alongside experienced staff to gain job-specific skills.

Off the job, usually on a day-release basis, apprentices receive training to work towards nationally recognised qualifications. Anyone living in England, over 16 and not in full-time education can apply.

**Apprenticeships enable businesses to have the right people, with the right skills, at the right time**

Apprenticeships can take between one and four years to complete depending on the level of Apprenticeship, the apprentices’ ability and the industry sector.

**Key benefits of an Apprenticeship:**
- Gain Employment
- Earn a Salary
- Get Paid Holidays
- Receive Training
- Gain Qualifications
- Learn Job-Specific Skills

Want to earn while you learn?

Apprenticeships are a great way to learn valuable new skills, gain nationally-recognised qualifications and take you to the next level in your career.

To find out more, call our business training teams:
Filton 0117 909 2234  Stroud 01453 761280

Email: Filton: natalie.zullo@sgscol.ac.uk and Stroud: trudy.hiller@sgscol.ac.uk
www.coursesforbusinesstraining.co.uk

Or visit one of the open events listed on the back cover of this prospectus.
Taster Courses

Too many exciting courses to choose from?

Want to make sure this is the right course for you?

Every first session runs as a taster!

...Try before you buy

Our new taster sessions provide the opportunity to find out what a course is really like before you enrol. You will meet your tutor, tour the teaching areas, join in practical activities, learn about the course content, progression and the enrolment process.

When are the Taster Sessions?
The first session of each of our Spring term part-time courses will be a course taster. We have every confidence you will love the experience and will want to continue on your chosen course, but, if for whatever reason you do not wish to continue there will be no charge for the session.

Who can take part?
The Taster Sessions are open to adults of all ages, abilities and backgrounds although, depending on the level course it may be a prerequisite that you have some experience or have completed a lower lever course in the same area.

What do I need to book my place?
Please contact the enrolment centre to book your place as spaces are limited. The college also reserves the right to cancel the course after the taster session if the course has not met the required student numbers.

How do I enrol for the whole course?
After the taster session a member of our enrolment team will contact you to complete the enrolment process. You will then be able to continue on to the next week of your course.
GET AHEAD WITH ESSENTIAL FUNCTIONAL SKILLS OR GCSE ENGLISH & MATHS

If you want to fast forward towards your future career, then you are going to need some essential core qualifications including GCSE English and Maths.

- **GET AHEAD** is a Level 1 Plus programme specifically designed to help you achieve must-have FUNCTIONAL SKILLS IN ENGLISH & MATHS
- **GET FURTHER AHEAD** is a Level 2 Plus programme specifically designed to help you achieve ESSENTIAL GCSE ENGLISH & MATHS

GET AHEAD WITH RECOGNISED EMPLOYABILITY SKILLS

Whilst you are on the Get Ahead or Further Ahead study programme you will gain some useful employment-focused qualifications, motivational training and team building through our highly successful Suited, Booted, Recruited programme.

Not only will you get a FREE OUTFIT, we'll give you the right set of qualifications to get you noticed by potential employers including:

- Customer service certificate
- First aid qualification
- Employability skills

Plus the necessary skill set you will need at interview:

- CV writing
- Interview techniques
- Presentation skills and how best to sell yourself

GET AHEAD WITH MUST-HAVE CERTIFICATES & QUALIFICATIONS

You will also gain some useful additional certificates and qualifications including:

- Manual handling
- Food hygiene
- ITQ

PLUS, CHOOSE FROM A RANGE OF SUPERB VOCATIONAL COURSES!

For more information contact Bob Rose on 0117 915 448  email: bob.rose@sgscol.ac.uk
Are you looking to enter the world of work?
Get yourself some essential skills to get you to the next level and towards future employment:

- Confidence and Self Esteem
- Identifying strengths and working towards targets
- Working with Numbers
- Using ICT
- Using reading skills in the workplace
- Applying for a jobs or courses
- Communication skills
- Team Building

Call 0800 056 6940 and get ready for the world for work!
Get Smart For Work!

at South Gloucestershire and Stroud College

You’ll be invited to jobs fairs throughout the year!

Fast-Track tailor-made courses for unemployed adults looking for employment

• Are you over 19 and looking for employment?
• Do you want to get yourself noticed by potential employers?
• Do you need some valid qualifications and work-based skills?

Get yourself suited, booted and ready for WORK!

Achieve qualifications to get you noticed by potential employers:

Plus, the necessary skills you will need for interview including CV writing... Interview technique...
Presentation skills... and how best to sell yourself

FREE OUTFIT FOR EVERY LEARNER!

Every learner on the Suited, Booted and Recruited course will be measured up and kitted out with a brand new free outfit courtesy of SGS College!

Get yourself suited, booted and ready for interview!

ENROL TODAY! Call 0800 056 6940 for a brand new FREE outfit and get yourself Smart for Work!
suitedbootedrecruited@sgscol.ac.uk

• Employability Skills Level 1
• Exploring and demonstrating enterprise skills Level 1
• Introduction to Understanding an Enterprise Project Level 1
• NCFE Interpersonal Skills Level 1

Throughout 2013, we are running exclusive two week fast-track courses specifically for anyone over the age of 19. These courses are tailor-made to get you right on track for employment in the workplace.

0800 056 6940
www.sgscol.ac.uk

Get Hired, Inspired and ready for the digital agenda!

Achieve qualifications to give you a HEAD START in employment:

• Employability Skills Level 1
• Exploring and demonstrating enterprise skills Level 1
• Introduction to Understanding an Enterprise Project Level 1
• NCFE Interpersonal Skills Level 1

Get a FREE tablet for Every Learner!

Search for jobs using Universal Jobmatch!
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<td>Code: SFLX09PC</td>
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<td>Day and time: Wed 6.30pm - 9pm</td>
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<td>Code: SFLX0104</td>
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<td>Day and time: Tues 6.30pm - 9pm</td>
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<td><strong>Painting</strong></td>
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<tr>
<td>Location: Queens Road</td>
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<tr>
<td>Start date: 23/04/2014</td>
<td>Code: FFLX099N</td>
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<td>Day and time: Wed 3pm - 6pm</td>
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### Painting

- **Location:** Queens Road
- **Start date:** 18/01/2014
- **Course length:** 10 weeks
- **Fee:** £195
- **Code:** FFLX09KV

- **Location:** Queens Road
- **Start date:** 26/04/2014
- **Course length:** 5 weeks
- **Fee:** £120
- **Code:** FFLX09KW

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### Ceramic Sculpture

- **Location:** Stroud
- **Course length:** 10 weeks
- **Fee:** £150
- **Code:** SFLX09KY

- **Location:** Stroud
- **Course length:** 10 weeks
- **Fee:** £150
- **Code:** SFLX09NW

- **Location:** Stroud
- **Course length:** 10 weeks
- **Fee:** £295
- **Code:** SFLX09NY

### Ceramics

- **Introduction (day)**
  - **Location:** Stroud Campus
  - **Course length:** 10 weeks
  - **Code:** SFLX09LM
  - **Start date:** 21/01/2014
  - **Day and time:** Tue 3.45pm - 6.15pm
  - **Fee:** £150

- **Introduction (evening)**
  - **Location:** Stroud Campus
  - **Course length:** 10 weeks
  - **Code:** SFLX09LN
  - **Start date:** 21/01/2014
  - **Day and time:** Tue 6.30pm - 9pm
  - **Fee:** £150

- **Advanced/Intermediate (day)**
  - **Location:** Stroud Campus
  - **Course length:** 10 weeks
  - **Code:** SFLX09KY
  - **Start date:** 21/01/2014
  - **Day and time:** Tues 3.45pm - 6.15pm
  - **Fee:** £150

- **Advanced/Intermediate (evening)**
  - **Location:** Stroud Campus
  - **Course length:** 10 weeks
  - **Code:** SFLX09NY
  - **Start date:** 21/01/2014
  - **Day and time:** Tues 6.30pm - 9pm
  - **Fee:** £150

### Throw Some Shapes - Ceramics workshop

- **Location:** Stroud Campus
- **Course length:** 1 day
- **Code:** SFLX09RS
- **Start date:** 25/01/2014
- **Day and time:** Sat 10am - 2pm
- **Fee:** £39

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### Enamelling

- **Location:** Queens Road
- **Course length:** 10 weeks
- **Fee:** £195
- **Code:** FFLX09DH

- **Location:** Queens Road
- **Course length:** 5 weeks
- **Fee:** £120
- **Code:** FFLX09DJ

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### Sculpture

- **Location:** Stroud
- **Course length:** 10 weeks
- **Fee:** £195
- **Code:** FFLX09KX

- **Location:** Stroud
- **Course length:** 5 weeks
- **Fee:** £120
- **Code:** FFLX09CT

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### Printmaking

- **Location:** Queens Road
- **Course length:** 10 weeks
- **Code:** FFLX09EE
- **Start date:** 15/01/2014
  - **Day and time:** Wed 6pm - 9pm
- **Fee:** £195

- **Location:** Queens Road
- **Course length:** 5 weeks
- **Code:** FFLX09EF
- **Start date:** 23/04/2014
  - **Day and time:** Wed 6pm - 9pm
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<td>Stroud</td>
<td>5 weeks</td>
<td>04/03/2014</td>
<td>SFLX09LF</td>
<td>Mon 9am - 5pm</td>
<td>£79</td>
</tr>
<tr>
<td><strong>Pattern Cutting &amp; Sewing</strong></td>
<td>Stroud</td>
<td>10 weeks</td>
<td>21/01/2014</td>
<td>SFLX09PR</td>
<td>Wed 6pm - 8.30pm</td>
<td>£160</td>
</tr>
<tr>
<td><strong>First steps in Crochet</strong></td>
<td>Stroud</td>
<td>5 weeks</td>
<td>23/01/2014</td>
<td>SFLX09PF</td>
<td>Thu 6.30pm - 8.30pm</td>
<td>£75</td>
</tr>
<tr>
<td><strong>Designer objects using Needlefelt</strong></td>
<td>Stroud</td>
<td>5 weeks</td>
<td>06/03/2014</td>
<td>SFLX09P6</td>
<td>Thu 4pm - 6pm</td>
<td>£75</td>
</tr>
<tr>
<td><strong>Creative Textiles Valentine</strong></td>
<td>Stroud</td>
<td>1 day</td>
<td>25/01/2014</td>
<td>SFLX09P6</td>
<td>Sat 10.30am - 12.30pm</td>
<td>£25</td>
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<tr>
<td><strong>Jewellery</strong></td>
<td>Bristol</td>
<td>10 weeks</td>
<td>15/01/2014</td>
<td>FFLX09EG</td>
<td>Wed 6pm - 9pm</td>
<td>£195</td>
</tr>
</tbody>
</table>
### Art, Design and Craft

**FREEPHONE:** 0800 0567 253

www.sgscol.ac.uk | info@sgscol.ac.uk

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<table>
<thead>
<tr>
<th><strong>Jewellery</strong></th>
<th><strong>Bristol</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location:</strong> Queens Road</td>
<td><strong>Course length:</strong> 5 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 24/04/2014</td>
<td><strong>Code:</strong> FFLX09EH</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Wed 6pm - 9pm</td>
<td><strong>Fee:</strong> £120</td>
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<table>
<thead>
<tr>
<th><strong>Jewellery Beginners (min 2 terms)</strong></th>
<th><strong>Stroud</strong></th>
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<tbody>
<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 10 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 15/01/2014</td>
<td><strong>Code:</strong> SFLX09PL</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Wed 3.45pm - 5.45pm</td>
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<table>
<thead>
<tr>
<th><strong>Jewellery (Intermediate)</strong></th>
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<tr>
<td><strong>Location:</strong> Stroud Campus</td>
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<tr>
<td><strong>Start date:</strong> 15/01/2014</td>
<td><strong>Code:</strong> SFLX09PM</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Wed 6pm - 8.30pm</td>
<td><strong>Fee:</strong> £145</td>
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<table>
<thead>
<tr>
<th><strong>Interior Design</strong></th>
<th><strong>Stroud</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Introduction to Interior Design and Decoration</strong></td>
<td><strong>Course length:</strong> 10 weeks</td>
</tr>
<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Code:</strong> SFLX09PK</td>
</tr>
<tr>
<td><strong>Start date:</strong> 21/01/2014</td>
<td><strong>Day and time:</strong> Tue 6.30pm - 9pm</td>
</tr>
<tr>
<td><strong>Fee:</strong> £149</td>
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<table>
<thead>
<tr>
<th><strong>Photography</strong></th>
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<tbody>
<tr>
<td><strong>An Introduction to Digital Photography</strong></td>
<td><strong>Course length:</strong> 10 weeks</td>
</tr>
<tr>
<td><strong>Location:</strong> Wise Campus</td>
<td><strong>Code:</strong> FFLX00D9</td>
</tr>
<tr>
<td><strong>Start date:</strong> 16/01/2014</td>
<td><strong>Day and time:</strong> Thu 6pm - 9pm</td>
</tr>
<tr>
<td><strong>Fee:</strong> £180</td>
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<tbody>
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<tr>
<td><strong>Start date:</strong> 24/04/2014</td>
<td><strong>Code:</strong> FFLX05AJ</td>
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<td><strong>Day and time:</strong> Thu 6pm - 9pm</td>
<td><strong>Fee:</strong> £90</td>
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<thead>
<tr>
<th><strong>Digital Photography Stage 1 - GL11</strong></th>
<th><strong>Stroud</strong></th>
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</thead>
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<tr>
<td><strong>Location:</strong> GL11, Cam</td>
<td><strong>Course length:</strong> 10 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 22/01/2014</td>
<td><strong>Code:</strong> SFLX09P7</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Wed 2.15pm - 4.15pm</td>
<td><strong>Fee:</strong> £149</td>
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<table>
<thead>
<tr>
<th><strong>Digital Photography Stage 1</strong></th>
<th><strong>Stroud</strong></th>
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<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 10 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 22/01/2014</td>
<td><strong>Code:</strong> SFLX09P8</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Wed 7pm - 9pm</td>
<td><strong>Fee:</strong> £149</td>
</tr>
<tr>
<td><strong>Start date:</strong> 23/01/2014</td>
<td><strong>Code:</strong> SFLX09P9</td>
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<tr>
<td><strong>Day and time:</strong> Thu 7pm - 9pm</td>
<td><strong>Fee:</strong> £149</td>
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### Photoshop & Illustrator

<table>
<thead>
<tr>
<th><strong>Photoshop CS6 Introduction - on pcs</strong></th>
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<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 5 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 23/01/2014</td>
<td><strong>Code:</strong> SFLX09PV</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Thu 6.30pm - 8.30pm</td>
<td><strong>Fee:</strong> £80</td>
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<table>
<thead>
<tr>
<th><strong>Illustrator Introduction</strong></th>
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<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 5 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 06/03/2014</td>
<td><strong>Code:</strong> SFLX09PW</td>
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<tr>
<td><strong>Day and time:</strong> Thu 6.30pm - 8.30pm</td>
<td><strong>Fee:</strong> £80</td>
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### Animation

<table>
<thead>
<tr>
<th><strong>Design, Animate &amp; Create (3D Computer Animation)</strong></th>
<th><strong>Stroud</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 5 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 23/01/2014</td>
<td><strong>Code:</strong> SFLX09P5</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Thu 4pm - 6pm</td>
<td><strong>Fee:</strong> £75</td>
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### Performing Arts & Music

<table>
<thead>
<tr>
<th><strong>Contemporary Theatre Skills</strong></th>
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<tbody>
<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 6 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 21/01/2014</td>
<td><strong>Code:</strong> SFLX09NV</td>
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<tr>
<td><strong>Day and time:</strong> Tue 6pm - 8pm</td>
<td><strong>Fee:</strong> £90</td>
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<table>
<thead>
<tr>
<th><strong>Record and Mix your Music</strong></th>
<th><strong>Stroud</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location:</strong> Stroud Campus</td>
<td><strong>Course length:</strong> 10 weeks</td>
</tr>
<tr>
<td><strong>Start date:</strong> 20/01/2014</td>
<td><strong>Code:</strong> SFLX09WR</td>
</tr>
<tr>
<td><strong>Day and time:</strong> Mon 5.30pm - 7.30pm</td>
<td><strong>Fee:</strong> £135</td>
</tr>
</tbody>
</table>
Art Portfolio Preparation
- **Location**: Stroud Campus
- **Start date**: 23/01/2014
- **Day and time**: Thu 4pm - 6pm
- **Fee**: £25

Design, Animate & Create (3D Computer Animation)
- **Location**: Stroud Campus
- **Start date**: 06/03/2014
- **Day and time**: Thu 4.30pm - 6.30pm
- **Fee**: £25

Designer Decorations and Toys
- **Location**: Stroud Campus
- **Start date**: 23/01/2014
- **Day and time**: Thu 4pm - 6pm
- **Fee**: £25

Going Sewing
- **Location**: Stroud Campus
- **Start date**: 23/01/2014
- **Day and time**: Thu 4pm - 6pm
- **Fee**: £25

Record and Produce your 1st Music Track
- **Location**: Stroud Campus
- **Start date**: 22/01/2014
- **Day and time**: Wed 4.30pm - 6.30pm
- **Fee**: £25

**Access Courses**

**Access to HE Art & Design**
- **Location**: Stroud Campus
- **Start date**: 01/09/2014
- **Day**: tbc
- **Fees**: 16-18 yrs: tbc, 19+ yrs: tbc, 24yrs+: tbc
- **24yrs+ Benefit**: tbc

**24+ Advanced Learning Loans**

Study Now, Pay Later!

Studying a part time professional course? Don’t let the cost be a barrier.
If you are 24 or older you can apply for a 24+ Advanced Loan to help with the costs. See page 4 for details!
Step up to Higher Education

If you want to aim higher, university isn’t your only option.

A choice of competitively priced Higher Education courses for new and existing students at Bristol and Stroud campuses.

In partnership with the University of Gloucestershire and the University of the West of England (UWE).

SCHOOL OF WILDLIFE & CONSERVATION
Foundation Degree in Integrated Wildlife Conservation  Bristol

ART & DESIGN
Foundation Degree in Graphic Design  Bristol
Foundation Degree in Fashion  Bristol
Foundation Degree in Fine Art  Bristol & Stroud
Foundation Degree in Photography  Bristol

PERFORMING ARTS
Foundation Degree in Musical Theatre  Bristol
Foundation Degree in Theatre and Contemporary Performance  Bristol
HND Dance  Bristol

SCHOOL OF SPORT
HND Sport and Exercise Science  Bristol
Fast track Two Year Degree (BSc) in Sports Coaching  Bristol
Fast track Two Year Degree (BSc) in Strength and Conditioning  Bristol
MSc Sports Coaching  Bristol

SCHOOL OF EARLY YEARS, EDUCATION, HEALTH AND SOCIAL CARE
Foundation Degree in Early Years  Stroud
Foundation Degree in Education and Learning  Bristol
HNC/HND Advanced Early Years  Bristol
HNC/HND Health and Social Care  Stroud
HND Health and Social Care Management  Bristol

SCHOOL OF BUSINESS AND PROFESSIONAL DEVELOPMENT
AAT Level 4  Workplace
NVQ in Supply Chain Management  Workplace
CIPS Diploma in Procurement & Supply L4  Bristol & Stroud
CIPS Advanced Diploma in Procurement & Supply L5  Bristol
CIPS Professional Diploma in Procurement & Supply L6  Bristol
ILM Qualifications in Leadership and Management  Workplace
NVQ Diploma in Management L5  Workplace
NVQ Diploma in Management L7  Workplace
CIM Professional Certificate in Marketing L4  Bristol
CIPD Diploma in Human Resource Practice L5  Bristol
L4 Diploma in Therapeutic Counselling Yr1  Bristol & Stroud
L5 Diploma in Psychotherapeutic Counselling  Bristol & Stroud
Counselling - Part time  Bristol & Stroud
HND in Business L5  Bristol
Higher Diploma in Salon and Studio Management (Make up and Prosthetics)  Bristol

* subject to validation
### Languages

#### French Year 1 Term 2
- **Location:** Stroud Campus
- **Start date:** 14/01/2014
- **Day:** Tue
- **Time:** 7pm - 9pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 19-23 yrs Benefit: £0
- **Code:** SFLX09N5
- **Time:** 7pm - 9pm
- **Fees:** 24yrs+: £105
- **24yrs+ Benefit:** £0

#### French Year 2 Term 2
- **Location:** Stroud Campus
- **Start date:** 15/01/2014
- **Day:** Wed
- **Time:** 7pm - 9pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 24yrs+:
- **24yrs+ Benefit:** £0

#### Italian Year 2 Term 2
- **Location:** Stroud Campus
- **Start date:** 15/01/2014
- **Day:** Wed
- **Time:** 1pm - 3pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 24yrs+:
- **24yrs+ Benefit:** £0

#### Italian Year 3 Term 2
- **Location:** Stroud Campus
- **Start date:** 14/01/2014
- **Day:** Tues
- **Time:** 10am - 12pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 24yrs+:
- **24yrs+ Benefit:** £0

#### Italian Year 4 Term 2
- **Location:** Stroud Campus
- **Start date:** 14/01/2014
- **Day:** Tues
- **Time:** 10am - 12pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 24yrs+:
- **24yrs+ Benefit:** £0

#### Spanish Year 1 Term 2
- **Location:** Stroud Campus
- **Start date:** 14/01/2014
- **Day:** Wed
- **Time:** 7pm - 9pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 19-23 yrs Benefit: £0
- **Code:** SFLX09N6
- **Time:** 7pm - 9pm
- **Fees:** 24yrs+: £105
- **24yrs+ Benefit:** £0

#### Spanish Year 2 Term 1 Intensive
- **Location:** Stroud Campus
- **Start date:** 15/01/2014
- **Day:** Wed
- **Time:** 6.45pm - 9pm
- **Fees:**
  - 16-18yrs: £105
  - 19+ yrs: £105
  - 24yrs+:
- **24yrs+ Benefit:** £0

### Cooking

#### Cooking for Yourself
- **Location:** APT Centre
- **Start date:** 13/01/2014
- **Day:** Mon
- **Fees:**
  - 16-18yrs: £50
  - 19+ yrs: £50
  - 24yrs+:
- **24yrs+ Benefit:** £0

#### Cooking for Yourself
- **Location:** Lower Kingshill - Dursley
- **Start date:** 15/01/2014
- **Day:** Wed
- **Fees:**
  - 16-18yrs: £50
  - 19+ yrs: £50
  - 24yrs+:
- **24yrs+ Benefit:** £0

#### Chinese Cooking Made Easy
- **Location:** Stroud Campus
- **Start date:** 15/01/2014
- **Day:** Wed
- **Fees:**
  - 16-18yrs: £110
  - 19+ yrs: £110
  - 19-23 yrs Benefit: £0
  - 24yrs+:
- **24yrs+ Benefit:** £0
Qi Gong and Taiji

Qi Gong and Taiji
Location: Stroud Campus
Start date: 16/01/2014
Day: Thur
Fees: 16-18 yrs: £50
19 yrs: £50
19-23 yrs Benefit: £0
24yrs+ Benefit: £0

Qi Gong and Taiji
Location: Stroud Campus
Start date: 17/01/2014
Day: Fri
Fees: 16-18 yrs: £50
19 yrs: £50
19-23 yrs Benefit: £0
24yrs+ Benefit: £0

Counselling

Introduction to Counselling
Location: Stroud Campus
Start date: 09/01/2014
Start date: 24/04/2014
Day and time: Thu 9.30am - 12.30pm
Fee: £170

Introduction to Counselling
Location: Filton Campus
Start date: 13/01/2014
Start date: 28/04/2014
Day and time: Mon 9.30am - 12.30pm
Fee: £170

Level 2 Counselling Skills
Location: Stroud Campus
Start date: 07/01/2014
Start date: 22/04/2014
Day: Tues
Fees: 16-18 yrs: £10
19-23 yrs: £350
19-23 yrs Benefit: £0
24yrs+ Benefit: £0

Level 2 Counselling Skills
Location: Filton Campus
Start date: 15/01/2014
Start date: 23/04/2014
Day: Wed
Fees: 16-18 yrs: £10
19-23 yrs: £350
19-23 yrs Benefit: £0
24yrs+ Benefit: £0

Understanding Substance Misuse Level 2
Location: Stroud Campus
Start date: 15/01/2014
Start date: 23/04/2014
Day: Wed
Fees: 16-18 yrs: £5
19-23 yrs: £200
19-23 yrs Benefit: £0
24yrs+ Benefit: £0

Understanding Substance Misuse Level 2
Location: Filton Campus
Start date: 15/01/2014
Start date: 23/04/2014
Day: Wed
Fees: 16-18 yrs: £5
19-23 yrs: £200
19-23 yrs Benefit: £0
24yrs+ Benefit: £0

Certificate in Counselling Studies Level 3
Location: Stroud Campus
Start date: 23/04/2014
Day: Wed
Fees: 16-18 yrs: £10
19-23 yrs: £811
19-23 yrs Benefit: £0
24yrs+ Benefit: £811

Certificate in Counselling Studies Level 3
Location: Filton Campus
Start date: 24/04/2014
Day: Thu
Fees: 16-18 yrs: £10
19-23 yrs: £811
19-23 yrs Benefit: £0
24yrs+ Benefit: £811

History & Culture

Exploring Archaeology
Location: Filton Campus
Start date: 14/01/14
Day and time: Tues 6pm - 8pm
Fee: £155

Art on Prescription
We offer relaxed art courses in community venues for adults living with mental or physical health issues. The classes are a great way to meet other like-minded people and develop your enjoyment of the creative arts. All abilities welcomed. If you would like to join ask your GP or health support organisation to get in touch with us.
Courses held weekly in the Museum in the Park, Stroud, St James Parish Centre, Dursley and Minchinhampton Baptist Hall.
Contact emma.keaingclark@sgscol.ac.uk or 01453 761180 for more information.
FREE English and Maths courses

These courses are for you if you:

• Are an adult aged 19+
• Missed out at school
• Want to get back into learning or work
• Want to help your children

We offer both GCSE and Functional Skills qualifications. Certificates are available for Functional Skills in English and Maths and are based on national standards so that everyone - including potential employers - can see how capable you are. GCSE English Language and Mathematics are also available for free. Entry criteria does apply for these courses. Please phone for more details.

Our qualifications will:

• Give you more confidence in your own abilities
• Show what you have achieved in your learning programme
• Boost your CV
• Help you get on to other courses such as an apprenticeship, vocational course or higher education.

All courses are FREE (subject to eligibility)

Functional Skills

Functional skills are the new qualifications available in English and Maths. They range from beginners to GCSE level and are recognised formal qualifications.

SGS College offers all qualifications at all levels and they are free. Classes are delivered on site or in community venues on various days and times to suit everyone and enrolment is available throughout the year.

Functional Skills Maths
Bristol/Stroud

Location: Filton & Stroud Campuses
Course length: various
Start date: various
Day & time: Mon-Fri - Day or Eve

Functional Skills English
Bristol/Stroud

Location: Filton & Stroud Campuses
Course length: various
Start date: various
Day & time: Mon-Fri - Day or Eve

Functional Skills Maths Fast-Track
Bristol

Location: Filton Campus
Course length: 18 weeks
Start date: 03/02/2014
Day & time: Mon-Fri - Day or Eve

Functional Skills English Fast-Track
Bristol

Location: Filton Campus
Course length: 18 weeks
Start date: 03/02/2014
Day & time: Mon-Fri - Day or Eve

Contact: Stroud - 01453 761126
or email: Julie Tench@sgscol.ac.uk

Bristol - 0117 909 2337
or email: rebecca.ridd@sgscol.ac.uk

Continual start dates throughout the year!
### Functional Skills - Community venues

<table>
<thead>
<tr>
<th>Skills for Life - Maths</th>
<th>Stroud</th>
</tr>
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<tbody>
<tr>
<td>Location: GL11 Community Project</td>
<td>Course length: various</td>
</tr>
<tr>
<td>Start date: various</td>
<td>Day &amp; time: Tues 10am-12pm</td>
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<table>
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<th>Skills for Life - English</th>
<th>Stroud</th>
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</thead>
<tbody>
<tr>
<td>Location: GL11 Community Project</td>
<td>Course length: various</td>
</tr>
<tr>
<td>Start date: various</td>
<td>Day &amp; time: Tues 1pm-3pm</td>
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<table>
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<th>Skills for Life - English and Maths 1</th>
<th>Stroud</th>
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<tbody>
<tr>
<td>Location: GL11 Community Project</td>
<td>Course length: various</td>
</tr>
<tr>
<td>Start date: various</td>
<td>Day &amp; time: Tues 8am-8pm</td>
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<table>
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<tr>
<th>Skills for Life - English and Maths</th>
<th>Stroud</th>
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<tbody>
<tr>
<td>Location: APT Stonehouse</td>
<td>Course length: various</td>
</tr>
<tr>
<td>Start date: various</td>
<td>Day &amp; time: Mon 6pm-8pm</td>
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</table>

For more information or to enrol contact 01453 761126 emma.keatingclark@sgscol.ac.uk

### FREE Maths with ICT courses

<table>
<thead>
<tr>
<th>Maths with ICT Beginners</th>
<th>Bristol</th>
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<tbody>
<tr>
<td>Location: Emersons Green Library</td>
<td>Course length: 18 weeks</td>
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<tr>
<td>Start date: 03/02/2014</td>
<td>Day &amp; time: Mon 9.30am - 12.30pm</td>
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<table>
<thead>
<tr>
<th>Maths with ICT Progression</th>
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<tbody>
<tr>
<td>Location: Bradley Stoke Library</td>
<td>Course length: 18 weeks</td>
</tr>
<tr>
<td>Start date: 05/02/2014</td>
<td>Day &amp; time: Wed 9am - 12pm</td>
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To find out more or to enrol please call 01454 868006 and select the relevant Library.

### FREE English and Maths GCSEs

Free English Language and Maths Foundation GCSEs are now available for adults at the Stroud and Filton campuses. These courses start in September so book your interview now to avoid disappointment!

<table>
<thead>
<tr>
<th>ESOL Entry Level 3/Level 1 Edexcel full qualification</th>
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<tr>
<td>ESOL Speaking and Listening</td>
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<tr>
<td>Location: Stroud Campus</td>
</tr>
<tr>
<td>Start date: 05/02/2014</td>
</tr>
<tr>
<td>Day: Wed</td>
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<th>ESOL Speaking and Listening</th>
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<tr>
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<td>Time: 1pm - 3pm</td>
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<tr>
<td>Day: Wed</td>
<td>Fee: £331</td>
</tr>
</tbody>
</table>

Contact: Stroud - 01453 761126 or email: emma.keatingclark@sgscol.ac.uk
## DIY

### Introduction to DIY for Women

<table>
<thead>
<tr>
<th>Location</th>
<th>Course length</th>
<th>Start date</th>
<th>Code</th>
<th>Day</th>
<th>Time</th>
<th>Fees</th>
<th>Benefit</th>
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</thead>
<tbody>
<tr>
<td>GL11 - Cam</td>
<td>5 weeks</td>
<td>13/01/2014</td>
<td>SFLX09N3</td>
<td>Mon</td>
<td>6pm - 9pm</td>
<td>16-18 yrs: £75</td>
<td>19-23 yrs: £75</td>
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<td></td>
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<td>24yrs+ Benefit: £0</td>
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<td>APT Centre</td>
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<td>6pm - 9pm</td>
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<td>19-23 yrs: £75</td>
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<td>24yrs+ Benefit: £0</td>
</tr>
<tr>
<td>Stroud Campus</td>
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<td>14/01/2014</td>
<td>SFLX09N4</td>
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<td>6pm - 9pm</td>
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### Brickwork

#### Diploma in Bricklaying Level 2

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<thead>
<tr>
<th>Location</th>
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<th>Start date</th>
<th>Code</th>
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<th>Time</th>
<th>Fees</th>
<th>Benefit</th>
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</thead>
<tbody>
<tr>
<td>Filton Campus</td>
<td>40 weeks</td>
<td>27/03/2014</td>
<td>FLL20126</td>
<td>Thurs &amp; Fri</td>
<td>8.30am - 4.30pm</td>
<td>16-18 yrs: £305</td>
<td>19-23 yrs: £1605</td>
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<td>24yrs+: £1605</td>
<td>24yrs+ Benefit: £0</td>
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### Carpentry

#### Level 2 Site carpentry (Adult)

<table>
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<tr>
<th>Location</th>
<th>Course length</th>
<th>Start date</th>
<th>Code</th>
<th>Day</th>
<th>Time</th>
<th>Fees</th>
<th>Benefit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Filton Campus</td>
<td>26 weeks</td>
<td>Various</td>
<td>FLL20020</td>
<td>Various</td>
<td>8am - 4pm</td>
<td>16-18 yrs: £305</td>
<td>19-23 yrs: £1605</td>
</tr>
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<td></td>
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<td>24yrs+: £1605</td>
<td>24yrs+ Benefit: £0</td>
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### Electrical

#### Level 2 Electrical

<table>
<thead>
<tr>
<th>Location</th>
<th>Course length</th>
<th>Start date</th>
<th>Code</th>
<th>Day</th>
<th>Time</th>
<th>Fees</th>
<th>Benefit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Filton Campus</td>
<td>26 weeks</td>
<td>Various</td>
<td>FLL204NE</td>
<td>Various</td>
<td>8.30am - 4.30pm</td>
<td>16-18 yrs: £305</td>
<td>19-23 yrs: £1605</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td>24yrs+: £1605</td>
<td>24yrs+ Benefit: £0</td>
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</table>
Initial verification and certification of electrical installations (Test & Inspection)  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 1 week
- **Start date:** Various
- **Code:** FFL305L2
- **Day and time:** Various 8.30am - 4pm
- **Fees:** £660

17th Edition Wiring Regs)  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 1 week
- **Start date:** Various
- **Code:** FFL300LT
- **Day and time:** Various 8.30am - 4pm
- **Fees:** £455

Portable Appliance Testing  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 1 day
- **Start date:** Various
- **Fees:** £190

For more information please contact 0800 0567 253

### Plumbing

**Plumbing Adult Part Time Level 2**  
**City & Guilds 6035 (EVE)**  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 52 weeks
- **Start date:** 11/02/2014
- **Day:** Tues & Thurs
- **Fees:** 16-18 yrs: £305  19-23 yrs: £1605
- **19-23 yrs Benefit:** £0

**Plumbing Adult Part Time Level 2**  
**City & Guilds 6035 (Part Time)**  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 26 weeks
- **Start date:** 27/01/2014
- **Day:** Various
- **Fees:** 16-18 yrs: £305  19-23 yrs: £1605
- **19-23 yrs Benefit:** £0

Diploma in Plumbing and Heating Level 2  
**Stroud**
- **Location:** Stroud Campus
- **Course length:** 52 weeks
- **Start date:** Various
- **Code:** SLL205L6
- **Day:** Various
- **Time:** 6pm - 9pm
- **Fees:** 16-18 yrs: £305  19-23 yrs: £1605
  - 24yrs +: £1605
  - 24yrs+ Benefit: £0

Unvented Hot Water  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 1 day
- **Start date:** Various
- **Fees:** £195

For more information please contact 0800 0567 253

### Plastering

**Plastering Level 2**  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 36 weeks
- **Start date:** 24/02/2014
- **Day:** Mon & Tues
- **Time:** 8.30am - 4pm
- **Fees:** 16-18 yrs: £305  19-23 yrs: £1605
  - 24yrs +: £1605
  - 24yrs+ Benefit: £1605

**Maintenance**

**Maintenance Level 1**  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 22 weeks
- **Start date:** 24/02/2014
- **Day:** Various
- **Time:** 8.30am - 4pm
- **Fees:** 16-18 yrs: £255  19-23 yrs: £1105
  - 24yrs +: £1105
  - 24yrs+ Benefit: £0

**Maintenance Level 2**  
**Bristol**
- **Location:** Filton Campus
- **Course length:** 40 weeks
- **Start date:** 24/02/14
- **Day:** Various
- **Time:** 8.30am - 4pm
- **Fees:** 16-18 yrs: £305  19-23 yrs: £1605
  - 24yrs +: £1605
  - 24yrs+ Benefit: £0

For more information or to enrol contact Nicola Sanders on 0117 909 2334 or email: nicola.sanders@sgscol.ac.uk
Qualified and want to refresh your skills? ...or gain new skills?

Envoy Academy is dedicated to providing quality training in all areas of Hairdressing and Beauty Therapy.

The enjoyable short courses provide qualified therapists and hairdressers an opportunity to refresh skills or develop new ones to enhance their existing range of treatments on offer.

Call us on 01453 761246 or email gill.woodward-gregg@sgscol.ac.uk

<table>
<thead>
<tr>
<th>Level 3 Diploma In Massage*</th>
<th>Stroud</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location: Stroud Campus</td>
<td>Course length: 20 weeks</td>
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<tr>
<td>Start date: 14/01/2014</td>
<td>Code: SLL309D4</td>
</tr>
<tr>
<td>Day: Tue</td>
<td>Time: 6pm - 9pm</td>
</tr>
<tr>
<td>Fees: 16-18 yrs: £75</td>
<td>19-23 yrs: £553</td>
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<td>19-23 yrs Benefit: £0</td>
<td>24yrs+: £2882</td>
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<td>24yrs+ Benefit: £2882</td>
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* Students must undertake the Anatomy & Physiology and Pathology course along side if not already held

<table>
<thead>
<tr>
<th>Level 3 Diploma in Reflexology*</th>
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<tbody>
<tr>
<td>Location: Stroud Campus</td>
<td>Course length: 20 weeks</td>
</tr>
<tr>
<td>Start date: 16/01/2014</td>
<td>Code: SLL309D6</td>
</tr>
<tr>
<td>Day: Thu</td>
<td>Time: 6pm - 9pm</td>
</tr>
<tr>
<td>Fees: 16-18 yrs: £75</td>
<td>19-23 yrs: £553</td>
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<td>19-23 yrs Benefit: £0</td>
<td>24yrs+: £2882</td>
</tr>
<tr>
<td>24yrs+ Benefit: £2882</td>
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</table>

* Students must undertake the Anatomy & Physiology and Pathology course along side if not already held

<table>
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<tr>
<th>Level 3 Certificate In Anatomy &amp; Physiology and Pathology</th>
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<td>Location: Stroud Campus</td>
<td>Course length: 16 weeks</td>
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<tr>
<td>Start date: 13/01/2014</td>
<td>Code: SLL309D7</td>
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<tr>
<td>Day: Mon</td>
<td>Time: 5.30pm - 7pm</td>
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<tr>
<td>Fees: 16-18 yrs: £0</td>
<td>19-23 yrs: £302</td>
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<td>19-23 yrs Benefit: £0</td>
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<td>24yrs+ Benefit: £811</td>
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<th>Hairdressing</th>
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<tbody>
<tr>
<td>Level 2 Diploma in Barbering</td>
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<tr>
<td>Location: Stroud Campus</td>
</tr>
<tr>
<td>Start date: 27/02/2014</td>
</tr>
<tr>
<td>Day and time: Thu 5pm - 8pm</td>
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<tr>
<th>Level 2 Certificate in Women’s Hairdressing</th>
<th>Bristol</th>
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<tbody>
<tr>
<td>Location: Filton Campus</td>
<td>Course length: 34 weeks</td>
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<tr>
<td>Start date: 13/01/2014</td>
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<td>Day and time: Mon &amp; Wed 6pm - 9pm</td>
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## Health & Care

### Level 2 Cert in Health and Social Care (Adults) - Bristol

- **Location:** Filton Campus
- **Course length:** 16 weeks
- **Start date:** 29/01/2014
- **Day:** Wed
- **Fees:**
  - 16-18 yrs: £5
  - 19-23 yrs: £469
  - 19-23 yrs Benefit: £0

### Introduction Awareness of the Autistic Spectrum - Bristol

- **Location:** Filton Campus
- **Course length:** 1 week
- **Start date:** 20/03/2014
- **Day and time:** Thu 9.30am - 12.30pm
- **Fee:** £35

## Sport

### NCFE Level 2 Fitness Instructor - Bristol

- **Location:** Wise Campus
- **Course length:** 8 weeks
- **Start date:** 13/01/2014
- **Day & time:** Mon 6pm - 9pm & Thu 6pm - 9pm & Sat variable
- **Fee:**
  - 16-18 yrs: £65
  - 19-23 yrs: £769
  - 24yrs+: £769

### NCFE Level 3 Personal Trainer - Bristol

- **Location:** Wise Campus
- **Course length:** 18 weeks
- **Start date:** 14/01/2014
- **Day:** Tue & Thu
- **Time:** 6pm - 9pm
- **Fee:**
  - 16-18 yrs: £65
  - 19-23 yrs: £869
  - 24yrs+: £1417

## Health, Safety and First Aid

### First Aid at Work

- **Location:** Stroud
  - **Start date:** 01/07/2014
  - **Day and time:** Mon, Wed & Thu 9am - 5pm
- **Fee:** £245

- **Location:** Stroud
  - **Start date:** 03/03/2014
  - **Day and time:** Mon 9am - 5pm
- **Fee:** £245

- **Location:** Filton Campus
  - **Start date:** 18/02/2014
  - **Day and time:** Tue, Wed & Thu 9am - 5pm
- **Fee:** £245

- **Location:** Stroud
  - **Start date:** 03/06/2014
  - **Day and time:** Tue 9am - 5pm
- **Fee:** £245

- **Location:** Stroud
  - **Start date:** 28/04/2014
  - **Day and time:** Mon, Tue & Wed 9am - 5pm
- **Fee:** £245

- **Location:** Stroud
  - **Start date:** 22/01/2014
  - **Day and time:** Wed 9am - 5pm
- **Fee:** £245

### First Aid at Work Refresher

- **Location:** Stroud
  - **Start date:** 03/03/2014
  - **Day and time:** Mon 9am - 5pm
- **Fee:** £175

- **Location:** Stroud
  - **Start date:** 28/04/2014
  - **Day and time:** Mon & Tues 9am - 5pm
- **Fee:** £175

- **Location:** Stroud
  - **Start date:** 01/07/2014
  - **Day and time:** Wed 9am - 5pm
- **Fee:** £175

- **Location:** Stroud
  - **Start date:** 03/06/2014
  - **Day and time:** Tue 9am - 5pm
- **Fee:** £175

### Emergency First Aid at Work*

- **Location:** Filton Campus
  - **Start date:** 18/02/2014
  - **Day and time:** Tue 9am - 5pm
- **Fee:** £95

*Please note: Taster Day not available on this course*
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<thead>
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<th>Course Name</th>
<th>Location</th>
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<th>Start date</th>
<th>Code</th>
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<td>SFLX005L</td>
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<td>28/04/2014</td>
<td>SFLX04PC</td>
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<td>08/07/2014</td>
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<td>1 day</td>
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<td>14/05/2014</td>
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<tr>
<td>Safe Use of Ladders and Steps*</td>
<td>Stroud</td>
<td>1 day</td>
<td>19/03/2014</td>
<td>SFLX09K7</td>
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**Emergency First Aid at Work**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 17/02/2014
  - 03/03/2014
  - 28/04/2014
- **Day and time:** Mon 9am - 5pm

**Fire Marshal Training**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 04/03/2014
  - 19/05/2014
- **Day and time:** Mon 9.30am - 1pm

**Health and Safety Awareness**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 28/03/2014
  - 04/06/2014
- **Day and time:** Mon 9am - 12.30pm

**CIEH Award in Health and Safety in The Workplace**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 27/02/2014
  - 08/04/2014
- **Day and time:** Thu 9.30am - 5pm

---

**Outdoor First Aid**
- **Location:** Stroud Campus
- **Course length:** 2 days
- **Start date:**
  - 17/02/2014
  - 14/05/2014
- **Day and time:** Mon 9am - 6pm

**Safe Use of Ladders and Steps**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 19/03/2014
- **Day and time:** Wed 10am - 12pm

---

**Fire Marshal Training**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 19/05/2014
- **Day and time:** Mon 9.30am - 1pm
- **Fee:** £55

**Health and Safety Awareness**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 28/03/2014
- **Day and time:** Mon 9am - 12.30pm
- **Fees:** £35

**CIEH Award in Health and Safety in The Workplace**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 27/02/2014
- **Day and time:** Thu 9.30am - 5pm
- **Fees:** £75

---

**Safe Use of Ladders and Steps**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 19/03/2014
- **Day and time:** Wed 10am - 12pm
- **Fee:** £45

---

**Health and Safety Awareness**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 28/03/2014
- **Day and time:** Mon 9am - 12.30pm
- **Fee:** £35

---

**CIEH Award in Health and Safety in The Workplace**
- **Location:** Filton Campus
- **Course length:** 1 day
- **Start date:**
  - 08/04/2014
  - 08/07/2014
- **Day and time:** Tues 9.30am -5pm
- **Fees:** £75

---

**Health and Safety Awareness**
- **Location:** Stroud Campus
- **Course length:** 1 day
- **Start date:**
  - 04/06/2014
- **Day and time:** Mon 9am - 12.30pm
- **Fees:** £35

---

**CIEH Award in Health and Safety in The Workplace**
- **Location:** Filton Campus
- **Course length:** 1 day
- **Start date:**
  - 08/04/2014
  - 08/07/2014
- **Day and time:** Tues 9.30am -5pm
- **Fees:** £75

---

**CIEH Award in Health and Safety in The Workplace**
- **Location:** Filton Campus
- **Course length:** 1 day
- **Start date:**
  - 08/04/2014
  - 08/07/2014
- **Day and time:** Tues 9.30am -5pm
- **Fees:** £75
**CIEH Award in Health and Safety in The Workplace***

Location: Stroud Campus  
Course length: 1 day  
Fee: £55

**CIEH Award in Principles of COSHH***

Location: Bristol  
Course length: 1 day  
Fee: £55

**CIEH Award in Health and Safety in The Workplace***

Location: Stroud Campus  
Course length: 1 day  
Fee: £55

**CIEH Award in Principles of COSHH***

Location: Stroud  
Course length: 1 day  
Fee: £55

**IOSH Managing Safely***

Location: Stroud  
Course length: 4 days  
Fee: £495

**NEBOSH National General Certificate***

Location: Stroud  
Course length: 13 weeks  
Fee: £1250

**CIEH Award in Principles of Manual Handling***

Location: Bristol  
Course length: 1 day  
Fee: £55

**CIEH Award in Principles of Manual Handling***

Location: Stroud  
Course length: 1 day  
Fee: £55

**Moving and Handling Train the Trainer***

Location: Stroud  
Course length: 3 weeks  
Fee: £475

**CIEH Award in Principles of COSHH***

Location: Stroud  
Course length: 1 day  
Fee: £55

**Moving and Handling Trainer Update***

Location: Stroud  
Course length: 1 day  
Fee: £85

**Infection Control Awareness***

Location: Stroud  
Course length: 1 day  
Fee: £35

**CIEH Level 2 Award in Food Safety***

Location: Stroud  
Course length: 1 day  
Fee: £65

**CIEH Level 2 Award in Food Safety***

Location: Stroud  
Course length: 1 day  
Fee: £65

**Level 3 Award in Supervising Food Safety***

Location: Stroud  
Course length: 3 weeks  
Fee: £325

**Level 3 Award in Supervising Food Safety***

Location: Stroud  
Course length: 3 weeks  
Fee: £325

* Please note: Taster Day not available on this course
Computing and Information Technology

Computing for Beginners - Stroud
Location: Stroud Campus
Start date: 14/01/2014
Day: Tue
Fees: 16-18yrs: £0  19+ yrs: £100
19-23yrs Benefit: £0
Course length: 10 weeks
Code: SFLX09MT
Time: 7pm - 9pm
24yrs+: £100
24yrs+ Benefit: £0

Start date: 15/01/2014
Day: Wed
Fees: 16-18yrs: £0  19+ yrs: £100
19-23yrs Benefit: £0
Course length: 10 weeks
Code: SFLX09LF
Time: 12pm - 2pm
24yrs+: £100
24yrs+ Benefit: £0

Computing for Beginners - GL11
Location: GL11 Community Project
Start date: 15/01/2014
Day: Wed
Fees: 16-18yrs: £0  19+ yrs: £100
19-23yrs Benefit: £0
Course length: 10 weeks
Code: SFLX09LF
Time: 12pm - 2pm
24yrs+: £100
24yrs+ Benefit: £0

Multi-page Websites
Location: Filton Campus
Start date: 05/02/2014
Day and time: Wed 6pm - 8.30pm
Fee: £204
Course length: 10 weeks
Code: FFLX004M

ECDL (European Computer Driving Licence) at Bristol and Stroud Campuses
Effective IT user skills help you unlock the potential of your computer and the programs you use. You’ll discover new, faster ways to communicate, solve tasks and access information. ECDL is regarded by employers across the globe as a benchmark for IT competence and will improve your employment prospects.
It allows you to prove your IT skills which can help you find a job or progress your career.
It builds your confidence in using computers. It will improve your study skills by making you more efficient and productive.
It’s designed for people of all ages and skill levels. The following modules are available to study at Level 1, 2 or 3 at either the Filton or Stroud Campus:
- Word Processing
- Spreadsheets
- Presentations
- Improving productivity

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<th>Module</th>
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These modules can be studied either separately or combined as one larger qualification. Please phone 0117 909 2230 for further advice or information.

ECDL
Location: Stroud Campus
Start date: 04/02/2014
Location: Stroud Campus
Start date: 06/05/2014
Day: Tue
Time: 6pm - 8.30pm

ECDL
Location: Filton Campus
Start date: 05/02/2014
Location: Filton Campus
Start date: 07/05/2014
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Time: 6pm - 8.30pm
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**Book Keeping & Accounting**

**Bookkeeping Level 1**

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**Business and Management**

**ILM Level 5 Certificate in Leadership and Management**

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### Assessment and Quality courses

| Level 3 Award in Understanding the Principles and Practices of Assessment |
| Level 3 Award in Assessing Vocationally Related Achievement |
| Level 3 Certificate in Assessing Vocational Achievement |
| Level 4 Understanding the Internal Quality Assurance of Assessment Processes and Practice |
| Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice |
| Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice |

- **Level 3 Start Dates:** 21/01/14, 17/03/14
- **Level 4 Start Dates:** 7/01/14, 17/03/14, 1/05/14

- **Location:** Bristol & Stroud

To find out more or to enrol please call 0117 909 2367 or email: debra.spencer@sgscol.ac.uk

### Procurement

| CIPS Diploma in Purchasing & Supply - Level 4 L4-D1 Contexts of Procurement & Supply | Bristol |
| Location: Filton Campus | Course length: 5 weeks |
| Start date: 12/06/2014 | Code: FFL4000V |
| Day and time: Thu 1pm - 9pm | Fee: £525 |

| CIPS Diploma in Purchasing & Supply - Level 4 L4-D2 Business Needs in Procurement & Supply | Stroud |
| Location: Stroud Campus | Course length: 1 week |
| Start date: 23/06/2014 | Code: FFL406JL |
| Day and time: Mon - Fri 9am - 5pm | Fee: £525 |

| CIPS Diploma in Purchasing & Supply - Level 4 L4-D3 Sourcing in Procurement & Supply | Stroud |
| Location: Stroud Campus | Course length: 1 week |
| Start date: 07/04/2014 | Code: FFL406JP |
| Day and time: Mon - Fri 9am - 5pm | Fee: £525 |

| CIPS Diploma in Purchasing & Supply - Level 4 L4-D5 Managing Contracts & Relationships in Purchasing & Supply | Bristol |
| Location: Filton Campus | Course length: 5 weeks |
| Start date: 03/04/2014 | Code: FFL4000P |
| Day and time: Thu 1pm - 9pm | Fee: £525 |

| CIPS Diploma in Purchasing & Supply - Level 4 L4-D6 Negotiating & Contracting in Procurement & Supply | Bristol |
| Location: Filton Campus | Course length: 5 weeks |
| Start date: 06/02/2014 | Code: FFL40122 |
| Day and time: Thu 1pm - 9pm | Fee: £525 |

### Conflict Management in the Workplace

**Location:** Stroud

- **Start date:** 21/01/2014
- **Code:** SFLX09LR
- **Fee:** £75

### CIPS Advanced Diploma in Purchasing & Supply - Level 5 L5-AD3 Improving the Competitiveness of Supply Chains

| Location: Filton Campus | Course length: 5 weeks |
| Start date: 02/04/2014 | Code: FFL505M2 |
| Day and time: Wed 1pm - 9pm | Fee: £535 |

| CIPS Advanced Diploma in Purchasing & Supply - Level 5 L5-AD4 Category Management in Procurement & Supply | Bristol |
| Location: Filton Campus | Course length: 5 weeks |
| Start date: 05/02/2014 | Code: FFL50123 |
| Day and time: Wed 1pm - 9pm | Fee: £535 |

### CIPS Advanced Diploma in Purchasing & Supply - Level 5 L5-AD6 Operations Management in Supply Chains

| Location: Filton Campus | Course length: 5 weeks |
| Start date: 11/06/2014 | Code: FFL5000Y |
| Day and time: Wed 1pm - 9pm | Fee: £535 |

### CIPS Professional Diploma in Purchasing & Supply - Level 6 L6-PD3 Strategic Supply Chain Management

| Location: Filton Campus | Course length: 5 weeks |
| Start date: 03/04/2014 | Code: FFL605V3 |
| Day and time: Thu 1pm - 9pm | Fee: £600 |

### CIPS Professional Diploma in Purchasing & Supply - Level 6 L6-PD5 Programme & Project Management & Supply

| Location: Filton Campus | Course length: 5 weeks |
| Start date: 06/02/2014 | Code: FFL605V2 |
| Day and time: Thu 1pm - 9pm | Fee: £600 |

### CIPS Professional Diploma in Purchasing & Supply - Level 6 L6-PD6 Legal Aspects in Procurement & Supply

<p>| Location: Filton Campus | Course length: 5 weeks |
| Start date: 12/06/2014 | Code: FFL605V4 |
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A fantastic choice of sports and activities, with clubs running throughout the week and at weekends to cater for all ages and abilities.

Bristol Academy Aztecs Community American Football Club
Location: WISE campus
Contact: Benjamin Herod
email: benjamin.herod@sgscol.ac.uk
www.aztecs.co.uk

Bristol Academy Flyers Basketball Club
Location: WISE campus
Contact: Andreas Kapoulas
tel: 0117 919 2618
mob: 07714 551140
email: andreas.kapoulas@sgscol.ac.uk
www.bristolacademyflyers.co.uk

Bristol Academy of Sport – Goalkeeping Academy
Location: WISE campus – Outdoor 3G Astro
Contact: Paul Metheringham
tel: 0117 919 2635

Bristol Academy of Sport – Junior Netball Club
Location: WISE campus
email: Alexandra.hucker@sgscol.ac.uk
Contact: Alii Hucker
tel: 0117 919 2615

Bristol Academy Table Tennis Club
Location: WISE campus
tel: 0117 919 2616
email: choisze.to@sgscol.ac.uk
Contact: Choi Sze To
mob: 07962 528573
www.bristolacademytabletennis.co.uk

Filton Junior Athletics Academy
Location: WISE Track/Sports Hall
tel: 0117 919 2621
email: andrea.lock@sgscol.ac.uk
Contact: Andrea Lock
mob: 07748 267247

Women’s Running Club
Location: Filton
tel: 0117 919 2621
email: andrea.lock@sgscol.ac.uk
Contact: Andrea Lock
mob: 07748 267247

Bristol Rovers Ability Football Club
Disability Football Training Sessions
Location: WISE campus
Contact: Jay Lee
tel: 01454 863852
email: jaylee@southglos.gov.uk

Adult Disability Athletics
Location: WISE Track/Sports Hall
tel: 0117 919 2621
email: andrea.lock@sgscol.ac.uk
Contact: Andrea Lock
mob: 07748 267247

Frenchay Cricket Club – U18 Disabilities Team
Location: WISE campus
email: chris.munden@glosccc.co.uk
Contact: Chris Munden
mob: 07557 924941

Krav Maga
Location: WISE campus
tel: 07766 702183
email: aronjg@hotmail.com
Contact: Andrea Lock
mob: 07748 267247
www.krav-maga-north-bristol.co.uk

West England Martial Arts
Location: WISE campus
tel: 07714 551140
email: thelous@blueyonder.co.uk
Contact: Neil Lewis

Zumba Fitness
Location: WISE F40 dance studio
tel: 0117 919 2621
email: andrea.lock@sgscol.ac.uk
Contact: Andrea Lock
mob: 07748 267247

En Pointe Dance Academy
Location: WISE campus
tel: 07891382888
email: enpointedanceacademybristol@gmail.com
Contact: Grace Purder-Walker
South Gloucestershire and Stroud College

Bristol based venues:

Filton Campus
Filton Avenue, Filton, Bristol  
BS34 7AT  
T: 0117 931 2121  F: 0117 931 2233

WISE Campus
New Road, Stoke Gifford, Bristol  
BS34 8LP  
T: 0117 919 2601  F: 0117 377 6828

Bristol School of Art (RWA) Campus
Queens Road, Bristol  
BS8 1PX  
T: 0117 973 6259  F: 0117 973 4125

Clifton Campus
Bristol Zoo Gardens, Clifton, Bristol  
BS8 3HA  
T: 0117 330 1580

Stroud based venues:

Stroud Campus (Registered Office)
Stratford Road, Stroud, Gloucestershire  
GL5 4AH  
T: 01453 763424  F: 01453 753543

GL11/ Dursley Campus
Farmer’s Field, Cam, Gloucestershire  
GL11 5JS  
T: 01453 548530

APT Centre
Stonehouse, Gloucestershire  
GL10 2DB

Museum in the Park
Stratford Park, Stratford Rd, Stroud  
GL5 4AF

Whitminster Village Hall
School Lane, Whitminster, Gloucestershire  
GL2 7NT

Lower Kingshill
49 St Georges Road, Kingshill, Dursley, Gloucestershire  
GL11 4DT

To find out more
For courses at our SGS College campuses at Filton, Stroud and WISE, go to www.sgscol.ac.uk or Freephone: 0800 0567 253

DISCLAIMER: South Gloucestershire & Stroud College has made reasonable efforts to ensure the accuracy of the information throughout this prospectus. However, the college reserves the right to make appropriate changes to programs, courses, locations and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of any such changes. Changes may apply not only to prospective students, but also to those who are currently enrolled. Nothing contained in this prospectus shall be construed to create any offer to contract or any contractual rights.
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<thead>
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<th>Event</th>
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<th>Time</th>
<th>Campus(es)</th>
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<td>10am-2pm</td>
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To find out more
For courses at our SGS College campuses at Filton, Stroud and WISE, go to www.sgscol.ac.uk or Freephone: 0800 0567 253